

290 4554

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

WCud
Corres.
Robertson, H. D.
1935-1938

2
9
0
4
5
5
4

0483

Cheeloo University (Shantung)
Fukien Christian University
Ginling College
Hangchow Christian College
Hua Chung College

ASSOCIATED BOARDS
FOR
CHRISTIAN COLLEGES IN CHINA

Lingnan University
University of Nanking
Soochow University
West China Union University
Yenching University

150 FIFTH AVENUE, NEW YORK

Cable: ABCHICOL Tel: WATKINS 9-8703

R. E. DIFFENDORFER, *President*
GEORGE G. BARBER, *Vice-Pres.*
JAMES ENDICOTT, *Vice-Pres.*

Executive Secretaries

B. A. GARSIDE
C. A. EVANS

Executive Directors

CARLTON M. SHERWOOD
MRS. T. D. MACMILLAN

FREDERICK OSBORN, *Vice-Pres.*
ELLEN F. PENDLETON, *Vice-Pres.*
E. M. MCBRIER, *Treasurer*

West China Union University

June 3, 1935

Mr. H. D. Robertson
West China Union University
Chengtu, Szechwan, China

My dear Mr. Robertson:

Dr. and Mrs. Lindsay were in the office this morning and called attention to some rare books which you are holding in the safe in the Treasurer's office. Some correspondence has been conducted regarding these books, and Mrs. Lindsay has received enough information to warrant a very thorough investigation, as these volumes (if reports are correct) are very valuable.

The first step, however, is to secure exact information, and that means of course every last word which you have available in each volume. By that I mean taking all of the information on the title page, together with date of copyright and any written autographs or notes, as these very often help identify a valuable collection.

To be more particular, in the case of AUDUBON BIRDS OF AMERICA, it is understood that there is considerable writing on the flyleaf and front cover. Kindly include all of this data.

Upon receipt of this information, we will endeavor to obtain prices, with the hope of securing the largest sum possible for the collection. Your early attention will be greatly appreciated.

Very truly yours,

C. A. Evans

CAE:RC

0484

2
9
0
4
5
5
4

OFFICE OF THE PRESIDENT



CHENGTU, WEST CHINA

INDEXED

23rd March, 1936.

Dr. B.A. Garside,
Associated Boards,
150, Fifth Avenue,
New York City, U.S.A.

Dear Dr. Garside,

Your letter of February 26th to Dr. Dsang was referred to me today. I note that the Executive Committee is to meet on April 20th. Before Dr. Beech left Chengtu he wrote you a covering letter dealing with actions taken by the meeting of the Board of Directors on February 28th and 29th. In this letter Dr. Beech stated that the Minutes were being printed and would be forwarded to you in due course.

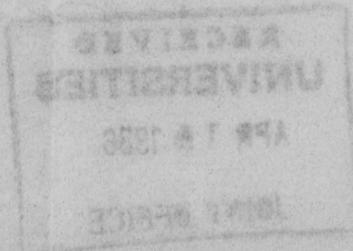
It occurs to me that the letter from Dr. Beech may not reach you in time for the meeting of the Executive Committee on April 20th. I am therefore sending by Air Mail a printed copy of the Minutes of the Board of Directors, but I regret that the detailed estimates for the year 1936/37 have not yet reached us from the press. However Minutes 47 to 51 inclusive indicate our expectations for the coming year.

I trust this hurried note, together with the printed Minutes, may reach you in time for consideration by the Executive Committee.

Sincerely yours,

Vice-Chancellor.

HDR/MR.



0485

2
9
0
4
5
5
4

West China Union University



OFFICE OF THE PRESIDENT

CHEONGTU, WEST CHINA

INDEXED

23rd March, 1936

Dr. B.A. Garfield,
Associated Board,
180, Fifth Avenue,
New York City, U.S.A.

Dear Dr. Garfield,

Your letter of February 28th to Dr. Wang was referred to me today. I note that the Executive Committee is to meet on April 28th. Before Dr. Beeson left Chengtu he wrote you a covering letter dealing with actions taken by the meeting of the Board of Directors on February 28th and 29th. In this letter Dr. Beeson stated that the Minutes were being printed and would be forwarded to you in due course.

I am sorry to hear that the letter from the Executive Committee on April 28th, I am therefore sending by air mail a printed copy of the Minutes of the Board of Directors, but I regret that the detailed estimates for the year 1935/36 have not yet reached us from the press. However, Minutes 47 to 51 inclusive indicate our expectations for the coming year.

I trust this hurried note, together with the printed Minutes, may reach you in time for consideration by the Executive Committee.

Sincerely yours,

W. K. ...

Vice-Chancellor

RECEIVED
UNIVERSITIES
APR 15 1936
JOINT OFFICE

2
9
0
4
5
5
4

0486

West China Union University



CHENG TU, WEST CHINA

9th April, 1936.

Act 5/29/36

Dr. B.A. Garside,
Associated Boards for Christian Colleges in China,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Dr. Garside,

INDEXED

Your letter addressed to Dr. Dsang and Dr. Beech and dated February 26th was received in this office on March 23rd. A meeting of the Executive Committee of the Board of Directors was called for Monday, March 30th, and action was taken on the matters dealt with in your letter.

Constitution of the Board of Directors.

The Executive Committee did not consider the points under the Constitution of the Board of Directors as the time was limited, and you had said in your letter that the suggestions made had not yet been formally acted upon and were not in shape for final action on the field.

Contractual Statement.

// The Committee gave the suggested form of Contractual Statement careful consideration. No objection was taken to any of the changes, with the exception of Article 4. under Section 2. "The Board of Directors agree". The members of the Committee were not clear as to the purpose and meaning of this article. It seemed to the Committee that all possible contingencies had been covered by Article 3., and therefore there was no particular reason for including Article 4. in the Contractual Statement. However, in case your Committee has in mind some particular purpose which is to be served by the inclusion of such an article, the wording of Article 4. would seem to need clarification; in particular, attention might be called to the use of the word "action" in the first part of the Article and "proposed action" in the concluding part. In view of the fact that a certain length of time must elapse between the taking of action by the Board of Directors and the consideration of such action by the Board of Governors, according to the procedure suggested in this article, what interpretation would be put upon the phrase "shall not become valid". The members of the Executive Committee seemed to be of one mind in thinking that this particular article was unnecessary.

(Handwritten mark)

0487

2
9
0
4
5
5
4

West China Normal University



CHENGDE, WEST CHINA

9th April, 1936

Handwritten notes: 2/2/36

Dr. H. A. Garfield,
Associated Boards for Christian Colleges in China,
150 Fifth Avenue,
NEW YORK CITY, U.S.A.

INDEXED

Dear Dr. Garfield,

Your letter addressed to Dr. Wang and Dr. Liang and dated February 23rd was received in this office on March 23rd. A meeting of the Executive Committee of the Board of Directors was called for Monday, March 30th, and action was taken on the matter dealt with in your letter.

Constitution of the Board of Directors.

The Executive Committee did not consider the matter under the constitution of the Board of Directors as the time was limited, and you had said in your letter that the suggestions you had suggested had not been formally adopted. There was not in case for final action on the matter.

Constitution of the Board.

The Committee gave the suggested form of constitution for the Board of Directors careful consideration. The objective of the Board of Directors is to have the Board of Directors with the exception of Article 4, under Section 2, "The Board of Directors shall be composed of the members who have been elected by the Board of Directors of the University." It seemed to the Committee that all possible considerations had been covered by Article 3, and therefore there was no particular reason for including Article 4 in the constitution. However, in case the Committee has in mind some particular purpose which is to be served by the inclusion of such an article, the wording of Article 4 would need to be modified. In particular, attention might be called to the use of the word "action" in the first part of the article and "action" in the concluding part. In view of the fact that the Board of Directors and the Board of Trustees are both mentioned in the article, what is meant by the word "action" will not become clear. The Executive Committee seemed to be of the opinion that the particular article was unnecessary.

RECEIVED
UNIVERSITIES
MAY 6 1936
JOINT OFFICE

2
9
0
4
5
5
4

0488

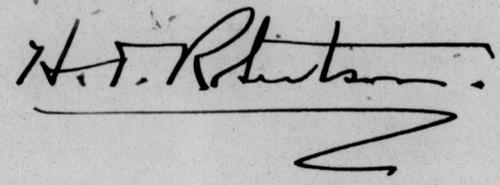
4-9-36

- 2 -

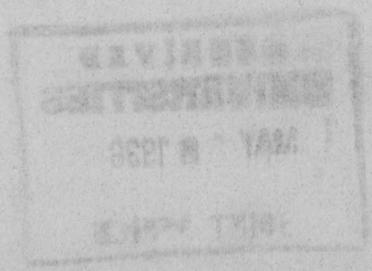
In your letter you suggested that if the field had time to consider the new form of Contractual Statement and approved of it, a cable might be sent with the single word, "approve". As the Executive Committee could not send that particular cable, and as any possible cable indicating the thoughts of the Committee would cost over twenty dollars, we finally decided to send you the result of the Executive Committee's action by air mail rather than by cable. You will readily understand this decision, as you are well informed as to the financial condition of the University. Moreover, it seemed likely that further communication by mail would be carried on between your office and the field, and that further consideration could be given to this particular matter before the meeting of the Executive Committee of the Board of Governors in New York in September or October prior to the meeting of the Board of Governors.

As you will have been informed, Dr. Beech left Chengtu for Shanghai on March 10th. He therefore was not in Chengtu when your letter arrived, and did not take part in the discussions of the Executive Committee. I have sent him the information contained in this letter. I trust that you have received the letter written by Dr. Beech after the meeting of the Board of Directors, covering the important actions taken at that meeting of the Board in Chengtu, on February 28th and 29th, 1936.

With kindest regards,
Yours sincerely,



HDR/MR.



2
9
0
4
5
5
4

0489

In your letter you suggested that it be left to the time to consider the new form of Commission's agreement and approved of it. It is quite likely to be sent with the word "over" at the Executive Committee's meeting. The Executive Committee will be asked to consider the proposed agreement and to decide whether it is desirable to accept it. The Executive Committee will be asked to consider the proposed agreement and to decide whether it is desirable to accept it. The Executive Committee will be asked to consider the proposed agreement and to decide whether it is desirable to accept it.

Approved will have been taken by the Board of Directors on March 10th. The Board of Directors will be asked to consider the proposed agreement and to decide whether it is desirable to accept it. The Board of Directors will be asked to consider the proposed agreement and to decide whether it is desirable to accept it. The Board of Directors will be asked to consider the proposed agreement and to decide whether it is desirable to accept it.

The Board of Directors will be asked to consider the proposed agreement and to decide whether it is desirable to accept it. The Board of Directors will be asked to consider the proposed agreement and to decide whether it is desirable to accept it. The Board of Directors will be asked to consider the proposed agreement and to decide whether it is desirable to accept it.

RECEIVED
UNIVERSITIES
MAY 8 1936
JOINT OFFICE

290454

0490

*Ack
repts to*

West China Union University



CHENG TU, WEST CHINA

INDEXED

27th April, 1936.

Ack 6/8

Dr. B.A. Garside,
Associated Boards for Christian Colleges in China,
150, Fifth Avenue, New York City, U.S.A.

Dear Dr. Garside,

On April 9th I wrote you with reference to the action taken by the Executive Committee of the Board of Directors at a meeting held on March 30th when the new proposals affecting the form of the Contractual Statement were discussed. A meeting of the Executive Committee was held on April 23rd, and further consideration was given to Article IV. As intimated to you in my former letter, the conclusions arrived at by the Executive Committee were forwarded to Dr. Beech and replies had been received by Dr. Dsang and myself, suggesting that this Article was in conformity with certain clauses of the old Constitution and that probably that explained why it was now suggested that this Article IV should be added to the Contractual Statement.

The members of the Executive Committee felt that conditions were somewhat changed since the National Government had granted to the University full registration, and consequently a certain amount of freedom might be left to the Board of Directors in view of the fact that all important matters seemed to be covered by Article III. As pointed out by Dr. Beech, although the old Constitution contained similar provisions, the procedure provided was never followed by any of the participating organisations, and it appears to the Committee that under the present circumstances it is even less likely that such action would be taken. The Executive Committee remains convinced that it would not be wise to include this Article in the Contractual Statement.

At this meeting of the Executive Committee we discussed the matter of correspondence with the officers in the United States and Canada. Since the organisation of the Board of Directors there has never been a satisfactory understanding of the relationship in the matter of correspondence, between the Secretary of the Board of Governors and the Secretary of the Executive Committee of the Board of Directors. It is desirable that the Board of Directors and their Executive Committee should become increasingly conscious of their place in the present system, and it would seem that the establishment of regular

2
9
0
4
5
5
4

0491

4-27-36

correspondence between the secretaries would be one method by which this could be accomplished. At this meeting we suggested that the Secretary of the Executive Committee of the Board of Directors should in future deal with correspondence concerning the actions of the Executive Committee and that correspondence from the home officers should be addressed to the Secretary of the Executive Committee. In this connection it seemed wise that the administrative offices in the Administration Building of the University might be used as the permanent address of the Secretary of the Executive Committee of the Board of Directors.

There is some uncertainty also as to whether correspondence should be addressed to Dr. Herbert Anderson as the Secretary of the Board of Governors or to yourself as one of the Executive Secretaries of the Associated Boards for Christian Colleges in China giving special attention to the West China Union University and its interests. Your last letter was addressed to Dr. Dsang and Dr. Beech, and no copy went to the Secretary of the Executive Committee of the Board of Directors. Might I suggest that during the coming year such communications be addressed to Dr. Dsang and myself and also to Gerald S. Bell, the Secretary of the Executive Committee of the Board of Directors. Such communications can be enclosed in one envelope addressed to this office.

The Executive Committee at its last meeting also dealt with the proposal of the Church Missionary Society with reference to changes in the Constitution of the Board of Directors. The action taken by the Committee with reference to the suggestions (a), (b) and (c) in your letter will be dealt with in detail by Mr. Bell in his covering letter to you. With reference to (c) I might suggest that the correct titles in each case should be secured from the Boards concerned, as there is still a difference of opinion as to the proper title to be used in the case of certain societies.

Dr. Beech is thought to have sailed from Shanghai on Tuesday of last week. We have no definite news and are disappointed at not having received letters from him by air mail. The North China Daily News of Sunday, April 19th, gave us the information that the China Foundation had granted the sum of \$25,000 to the West China Union University; this was just half the amount which had been asked for to secure equipment for the new University Medical Centre. Dr. Beech will no doubt visit New York shortly after he reaches the United States, and I am sure you will be much interested in his review of the China situation and of the prospects for our University.

Yours sincerely,

H. T. Robertson

HDR/MR.

2
9
0
4
5
5
4



May 29, 1936

Dr. H. D. Robertson
West China Union University
Chengtú, Szechwan, China

My dear Dr. Robertson:

Let me acknowledge receipt of your letter of April 9th. This deals primarily with the matters relating to the Constitution of the Directors and the Contractual Statement between the Directors and Governors. We will bring this material to the attention of the special committee appointed by the West China Governors some months ago.

At its meeting on April 20th, the West China Executive Committee instructed this Committee to review certain suggestions made by Mr. Rowell, together with whatever material came from the field and to put this material in final form for action by the Annual Meeting of the West China Governors in the autumn. When Dr. Beech gets to New York we will take up all these matters with him. I hope we can take final action this autumn, and clear from our agenda these questions which have now been dangling in mid air for six or seven years.

Very cordially yours,

B A GARSIDE

BAG:MP

2

9

0

4

5

5

4

0493

THE BOARD OF GOVERNORS AND THE BOARD OF DIRECTORS
OF THE WEST CHINA UNION UNIVERSITY

CONTRACTUAL STATEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the Board of Governors of the West China Union University, as party of the first part, and the Board of Directors of the West China Union University as party of the second part, do hereby enter into agreement for a period of five years as follows:-

I. The Board of Governors agree:-

- (1) To continue, as far as possible, the payment of U.S.\$25,000. (foreign payments in U.S. Currency, China payments at two dollars to one U.S. dollar) annually towards the total field expenses of the University; for insurance of buildings and their contents, for the maintenance of all properties of the Board of Governors, for equipment chargeable to the annual budget, for salaries of the University staff, - exclusive of salaries of personnel supplied by the Board of Governors or participating Missionary Organizations;- and for other items appertaining to the Annual Budget. They will also continue to make the additional annual payment for the maintenance of the Department of Chinese, the Chinese Library and the Archaeological Museum as receipts from the Harvard-Yenching Institute Trustees and as their agreements with said Trustees may permit.

Note: These payments are exclusive of tuitions received at the University, and gifts or grants that may be made to the Board of Directors.

- (2) To endeavor to supply their present quota of personnel for the work of the University and to use their good offices to secure the continuation of the missionary staff members appointed by the participating Missionary Organizations,

- (3) To loan or lease, in so far as the exercise of their trust^s may permit, to the Board of Directors, so much of their property and equipment as in their judgment may be required for the work of the University, the same to be kept insured, repaired, and maintained, from the budget at least at the same standard of quality and quantity as has been ~~or may be~~ established by contributions from the Board of Governors and the participating Missionary Organizations, *or at such higher standard of quality and quantity as may be established by such*

- (4) To cooperate as and where in their judgment it is expedient, in the future development of the University, from time to time delegating during their pleasure, and in so far as may be permitted by law, to the Board of Directors such matters of University administration as the Board of Governors may determine.

In entering into the above agreement the Board of Governors are under obligation through the various trusts into which they have entered on behalf of the University to reserve to themselves the power to amend or annul any or all of the above agreement;

ER

0494

2
9
0
4
5
5
4

(by the Board of Directors)
ECTMS
Contributions in the future.

- (a) When in their judgment there shall be a departure on the part of the Board of Directors or those in charge of instruction in the University from strictly Christian principles,
- (b) In case political or local changes render it desirable or necessary to reduce the number of instructors or students, or to curtail the work or to suspend operations for a definite or indefinite period of time,
- (c) In case the University shall become more nearly self supporting, or when it becomes clearly expedient that the contributions of the Board of Governors should be reduced,
- (d) Whenever, from any cause, the Board of Governors shall discern that the University is not answering to its original design.

II. The Board of Directors agree:

- (1) To be responsible for the conduct of the University academic work included (and recorded in the Annual Catalog) in the Faculties of Arts, Science, Education, Religion, Medicine, and Dentistry, maintaining at least its present standards and discharging the financial obligations therewith connected. Changes in the above list of Academic and Professional Colleges and Faculties may from time to time be made in accordance with conditions formulated by the Board of Directors with the concurrence of the Board of Governors. *Academic and Professional Colleges and Faculties*
- (2) To be responsible for Affiliated Colleges and Schools to such extent, and under such terms, as may be agreed upon by the Board of Directors, the Board of Governors, and the authorities of the Affiliated Colleges and Schools.
- (3) That any action of the Board of Directors involving a change in the general policy of the University, admission of another missionary organization, educational institution, or other body to cooperation or affiliation, erection of an important building, or purchase of additional land, shall be taken only with the concurrence of the Board of Governors. *or other University bodies under its control or for which it is responsible*
- (4) That if any action of the Board of Directors is opposed by all the representatives of one Missionary Organization and their related Church Body, these representatives may appeal to the Board of Governors, provided such appeal is approved by the said Missionary Organization; and in that case the proposed action shall not become valid unless or until it shall be reviewed and acted upon by the Board of Governors.
- (5) That a first charge on the budget annually shall be a sum sufficient to cover the cost of the following:
 - (a) the insurance of the buildings and contents of furniture equipment belonging to the Board of Governors;
 - (b) the repair and upkeep of furniture and buildings; (this not to include servants' wages and the ordinary care of buildings, etc.);
 - (c) the upkeep of University grounds, roads, culverts, etc.

2
9
0
4
5
5
4

- (6) In the allocation of their budget, to recognize that the upkeep of stocks of teaching materials, the replacement of equipment broken, lost, or made unfit for use by wear, is likewise to be made a first charge upon the budget. This sum should be sufficient to keep all departments and library at least up to the standard, in quality and quantity, to which they have attained.
- (7) That they will not involve the Board of Governors or the University in indebtedness, except as may be agreed upon with the Board of Governors in advance of the indebtedness being incurred.
- (8) That all property interests of the Board of Governors shall be under the control and direction of agents of the Board of Governors, through whom the loan of buildings, grounds and equipment is, from time to time, to be consumated.
- (9) To cooperate where possible with them in seeking to maintain a Christian institution of higher learning which shall minister in the highest degree to the advancement of Christian education and ideals and the well-being of the people of West China.
- (10) To furnish the Board of Governors with an annual report of their activities, stating the condition of the University; an itemized budget of the annual receipts and expenditures; and a duly audited annual statement of the University accounts.

Note: The above agreement and the constitution under which the Board of Directors is organized and operates is formulated to comply with the government requirements for registration.

Signed by the Party of the
First Part

New York _____ 193

Signed by the Party of the
Second Part

Chairman
Vice-Chairman
Treasurer
Secretary

Chengtu _____ 193

2
9
0
4
5
5
4

LIBRARIAN

West China



Union University

CHENGDU, WEST CHINA

6--3--36.

Dear Dr. Beech;--

Herewith a statement of the Special Edition volumes from the Union University Library which were sent to you yesterday after our selection was made. I am enclosing the letter that came to me from the office in New York in case it may be of interest to you.

Expressing the thanks of the Library Committee for your kindness in undertaking to handle this matter for the University and wishing you success in making a good sale, I am

yours sincerely,

H. P. Lutman
(Acting Librarian)

*Anderson seen for
\$40.00
Dr Beech took the
Balance
Dunn*

2
9
0
4
5
5
4

0497

LIBRARIAN

West China



Union University

CHENG TU, WEST CHINA

LIST OF BOOKS TAKEN BY DR. BEECH TO THE U.S. A.

Ornithological Biography..... Audubon.....	5 vols.	10 -
Robert's Holy Land.....	6 vols.	—
✓ Imitation of Jesus Christ, Appendice... Paris. 1856....	2 vols.	7/10
✓ Picturesque America.....	2 vols.	—
✓ Leonardo da Vinci.... Vol. I, First Part, Second Part. Vol. II, do do	4 vols.	15 -

Chengtu. March 5th. 1936.

H. H. Plutner

(Acting Librarian)

2
9
0
4
5
5
4

0498



June 8, 1936

Dr. H. R. Robertson
West China Union University
Chengtu, Szechwan, China

My dear Dr. Robertsons:

Let me acknowledge receipt of your letter of April 27th. In this you continue your reports on the discussion and actions of the field authorities with regard to the form of Contractual Statement to be adopted by the Governors and the Directors. This material will be given very careful study by the Sub-Committee on Revision of Constitution, By-Laws, and Contractual Statement which will in turn submit reports and recommendations to the next meeting of the Board of Governors. We are looking forward to having Dr. Beech with us to assist in arriving at decisions which should prove satisfactory to everyone concerned.

In your letter you discuss also the question of the proper channels of correspondence between the Boards and officials here in the West and those on the field. We heartily agree to the desirability of giving increased recognition to the officers of the Board of Directors so as to stimulate their activity and their sense of responsibility.

As regards official correspondence from the field with the West China Board of Governors, this should normally be addressed to Dr. Frank Anderson, the Secretary of the Board of Governors. I have, at Dr. Anderson's request, carried on some of this correspondence as the Assistant Secretary of the West China Board of Governors. Of course, I try to keep Dr. Anderson fully informed of any letters I may send or receive, so that he will always be in touch with everything that is going on.

In matters arising from the Associated Boards, in which West China is definitely interested, I have in general conducted the correspondence as the Executive Secretary of the Associated Boards. This correspondence has dealt in the main with West China's share in the larger questions of the whole program of Christian higher education in China. Here, too, we try to keep Dr. Anderson fully informed of all such correspondence, so that our West China Board of Governors may cooperate fully with the plans and activities of the Associated Boards.

In our correspondence with most of the China Colleges, we usually address our communications to the President of the institution. In nearly every case the President has such a close relationship to the Board of Directors that he is the normal point of contact between the home base and the Directors. Also, one avoids the loss of activities and continuity which would

0499

2

9

0

4

5

5

4

Dr. Robertson

-2-

June 8, 1936

occur if there are changes in the officers of the Board of Directors, or if these officers do not have the time, secretarial assistance, or office facilities necessary for carrying on regular correspondence. But we are glad to see that our West China Directors are taking their responsibilities more seriously than is the case in some other institutions. We will be glad to address to Mr. Gerald S. Bell all communications intended directly for the Board of Directors, and will send copies of these communications to Dr. Daang and yourself for your information.

I am passing along to Dr. Anderson a copy of the paragraphs in your letter discussing these matters and also a copy of this reply.

With all good wishes, I am

Very sincerely yours,

B A GARSIDE

BAG:MP

cc to Dr. Anderson

2
9
0
4
5
5
4

0500

OFFICE OF THE CHANCELLOR



CHENG TU, WEST CHINA

INDEXED

June 11th, 1936.

Dr. B.A. Garside,
Associated Boards for Christian Colleges in China,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

*Hacla H
Hone*

*a
copy*

ack 7/16/36

Dear Dr. Garside,

In this letter I wish to speak about three matters:

The first is that of the Diploma to be issued by the University under the authority of the Absolute Charter granted by the Board of Regents of the University of the State of New York. As you will have noted, the Board of Directors at its meeting on February 29th, 1936, passed a motion, No. 59, acknowledging receipt of the letter from the Board of Governors, notifying us of the granting of an Absolute Charter, and asking the General Faculty to make the necessary arrangements for the carrying out of the provisions of this Charter. In due course, the Cabinet, acting as the Executive body of the General Faculty, considered the matter of the form that the Diploma should take, and letters were sent to the Universities of Yenching and Cheeloo asking them for samples of their diplomas. When these diplomas arrived we found that they differed widely and did not seem to us altogether satisfactory.

In the letter from your office to Dr. Beech, dated July 27th, 1935, Mr. Evans remarks that the wording of the diploma would have to be revised to meet the new conditions, and we take it that the diploma will now be granted by the Board of Directors of the West China Union University. In the case of Yenching University this is done by the Trustees, and in that of Cheeloo University by the Board of Directors. But there is a further question as to the proper officials to sign the diplomas. As you know, the chairman of the Board of Directors is Mr. Chang Kia-ngau and he is not likely to be in Chengtu for any length of time. In addition to the chairman of the Board of Directors, the President would naturally sign the diploma, and there is the question as to whether or not the signature of any other official is desired.

It occurred to us that the Board of Regents of the University of the State of New York might consider it desirable to have a uniformly worded diploma to be granted by the Universities in China which have been granted an Absolute Charter. We therefore suggest that this matter be taken up with the proper authorities, and a properly worded diploma be secured which could be printed either in the United States or in China. You will note that our Charter gives us the power of conferring the degrees of Bachelor of

2
9
0
4
5
5
4

0501

6-11-36.

- 2 -

Arts (B.A.) Bachelor of Science (B.Sc.) Doctor of Medicine (M.D.)
and Doctor of Dental Surgery (D.D.S.)

The Rev. W.R. Taylor, who represents the Baptist Mission Boards in the office of the Associated Mission Treasurers, Shanghai, is now in the United States and will be returning to Shanghai in September. We have been in the habit of asking Mr. Taylor to look after matters for us in Shanghai, and if you could get into touch with him with reference to this particular matter of the diploma it might be very useful if you decide that it would be advisable to have the diplomas printed in China rather than in the United States.

Present Government regulations which require for entrance to the University graduation from a recognised Middle School make it seem likely that we shall always have a small number of students who come to us from abroad or from some other part of China who cannot meet this requirement, and therefore a diploma of our own is practically a necessity. Is it not desirable that there should be some indication on the diploma itself that it is issued in virtue of an Absolute Charter granted to the West China Union University by the Regents of the University of the State of New York. Your assistance in securing for us a properly designed and worded diploma would be greatly appreciated.

The second matter about which I wish to write you is that of a proposed bit of extension work by the Departments of Hygiene and Public Health, Sociology, Agriculture and student activities of the University. The outline of this extension work will reach you under separate cover in the course of a week or two. This plan is the result of some years experience and has been generally approved by the College of Medicine and Dentistry and the General Faculty. At its last meeting the Executive Committee of the Board of Directors decided to forward it to the Board of Governors for their favourable consideration. Dr. Wallace Crawford who is Head of the Department of Hygiene and Public Health and is about to return to Canada on furlough has been particularly interested in this scheme. He proposes to bring it to the attention of the Department of Public Health in Nanking and also to discuss it with several influential people whom he knows personally in Nanking and Shanghai. It is hoped that the Board of Governors will be in favour of making an appeal to the Rockefeller Foundation for the money necessary to carry out this work. A budget covering a five year programme has been prepared and amounts to \$81,540.

The third matter has to do with the celebration of the 25th Anniversary of the University. Arrangements for this celebration have been postponed several times because of local circumstances, but the dates have once again been fixed. We now propose to observe this Anniversary on Sunday, Monday and Tuesday, October 11th, 12th and 13th of this year. An appeal is being made for an endowment fund of \$200,000 and an illustrated bulletin is in course of preparation. The Executive of the Board of Directors at its last meeting passed a resolution asking the Board of

0502

2
9
0
4
5
5
4

6-11-36

Governors for permission to use the sum of Gold \$1,000 over and above the ordinary budget in connection with of this Anniversary and appeal for funds. Our thought is that if the financial campaign is to have any satisfactory results a certain sum of money must be available for this purpose, and the amount suggested seems to be a minimum.

We do not know whether or not Dr. Beech on his arrival in the United States proposes to go straight to New York to confer with your office. In any case I presume you will be in touch with him, and any matters which have been discussed in letters from the field can be taken up with him either by correspondence or directly in your office.

We are still awaiting notification from the Trustees of the British Boxer Indemnity Fund as to whether or not an appeal for funds to build the clinical hospital has been favourably considered.

See note

At the moment reports of the movement of troops in the two southern provinces of Kwangtung and Kwangsi are causing considerable anxiety, but we do not anticipate that local conditions will interfere with the holding of examinations and the Graduation exercises on Sunday and Monday, June 21st and 22nd.

With very kind regards,
Yours sincerely,

H. T. Robertson

HDR/MR.

P.S. On June 3rd we sent off to you 36 copies of Dr. Taylor's "History of the West China Union University". They are intended for members of the Board of Governors and any others to whom you consider it may be well to send copies. We suggest that you do not send copies to any of the Governors who are secretaries of the cooperating missions, as they will have received them direct. The Press could not secure sufficient supplies of red cloth for the covers of the whole issue, so that is the reason for the two types of binding.

*noted
Received*

RECEIVED
UNIVERSITIES
JUL 5 1936
JOINT OFFICE

2
9
0
4
5
5
4

0503

6-11-36

Governors for permission to use the sum of Gold \$1,000 over and above the ordinary budget in connection with this Anniversary and appeal for funds. Our thought is that if the financial campaign is to have any satisfactory results a certain sum of money must be available for this purpose, and the amount suggested seems to be a minimum.

We do not know whether or not Dr. Beech on his arrival in the United States proposes to go straight to New York to confer with your office. In any case I presume you will be in touch with him, and any matters which have been discussed in letters from the field can be taken up with him either by correspondence or directly in your office.

We are still awaiting notification from the Trustees of the British Boxer Indemnity Fund as to whether or not an appeal for funds to build the clinical hospital has been favourably considered.

At the moment reports of the movement of troops in the two southern provinces of Kwangtung and Kwangsi are causing considerable anxiety, but we do not anticipate that local conditions will interfere with the holding of examinations and the Graduation exercises on Sunday and Monday, June 21st and 22nd.

With very kind regards,
Yours sincerely,

H. A. Johnston

HDR\MR.

On June 3rd we sent off to you 36 copies of Dr. Taylor's "History of the West China Union University". They are intended for members of the Board of Governors and any others to whom you consider it may be well to send copies. We suggest that you do not send copies to any of the Governors who are secretaries of the cooperating missions, as they will have received them direct. The Press could not secure sufficient supplies of red cloth for the covers of the whole issue, so that is the reason for the two types of binding.

*Received
July 2 1936*

RECEIVED
UNIVERSITIES
JUL 2 1936
JOINT OFFICE

2
9
0
4
5
5
4

4050

7/2/36

Mr. Garside:

The following is taken from my shorthand notes. Dr. Beech wrote to Dr. Peterson stating the following:-

"I was kept busy while in Nanking and in Shanghai, seeing every available member of the China Foundation and the British Indemnity Board. The British Board voted not to consider the educational projects until June 4th, consequently I do not know at this writing what action they have taken. But, if I may judge from the promises given to me by members of that Board, our request will have very favorable consideration. As you remember, I did not ask for \$150,000 - I asked for \$50,000 each year, for three years. I made a similar request to the China Foundation of \$25,000 each year, for two years. You already have been informed that the China Foundation has granted us \$25,000. Members of the Foundation informed me that they did this with the distinct understanding among themselves that they would repeat next year."

HV

0505

2
9
0
4
5
5
4

West China



Union University

CHENG TU, WEST CHINA

INDEXED

July 8th, 1936.

Dr. B.A. Garside,
 Associated Boards for Christian Colleges in China,
 150, Fifth Avenue,
 NEW YORK CITY, U.S.A.

ack 8/12

Dear Dr. Garside,

Thank you for your letter of May 29th.

Dr. Dsang is sending to you a report which I think you will find of special interest. I think perhaps some further comment should be made on a few of the subjects discussed by him.

Government Wireless Station.

The representatives of the Government were quite insistent in locating the wireless station on a site which required something over four English acres of University property. Dr. Beech was here at the time this site was determined. It was quite impossible to prevent University property being expropriated for this purpose. In our negotiations with the Government we have simply asked that the University be reimbursed the sum of money paid for this particular property. Up to the present no satisfactory reply has been received from the officials concerned. We are given to understand that the Chinese owners of property which was taken for the purpose of the wireless station have been paid a price which is about one-third of the original cost per acre of our property. We shall do everything we can to settle this matter with the provincial authorities, but it is quite possible that it will be necessary to refer the matter to the Central Government.

Student Fees, Scholarships.

The amount received each year in the form of students' fees has been an important source of income for the University. A good percentage of our students have always received assistance in some form, either from the missions to which they belong or from University scholarships, or from individual missionaries who had funds at their disposal for this purpose. In recent years the amount available for the assistance of students from the missionary societies is much less than formerly. At the same time because of cuts in missionaries' salaries it has been more difficult for them to continue their former assistance to students. The University also has been forced to cut down the number of its scholarships. This creates a very serious

0506

7-8-36.

- 2 -

situation and will affect the attendance at the University. Up to the present it has not seemed a good policy to reduce the University fees, and we are forced, therefore, to consider a much more extended scholarship system, in order to make it possible for properly qualified students to get the training provided by the University.

Actions of the Board of Directors.

In my former communications I have referred to the action taken by the Executive Committee of the Board of Directors on matters referred to them by the Executive Committee of the Board of Governors. These matters are also dealt with quite fully in the minutes of the Executive Committee, which you have received.

Grants to the University.

We have received official notification from the China Foundation of the granting of \$25,000 for equipment of the University clinical hospital. We had asked for \$50,000. In response to their request we have already sent to them a plan for the use of this amount. From the press we have learned that the Board of Trustees of the British Boxer Indemnity Fund have granted us \$75,000, to be paid in three annual instalments. We have not yet received official confirmation of this. We had asked for \$150,000. From the local press we learn that \$23,000 has been granted to the University by the Department of Education of the Central Government. We had asked for \$52,000 odd but anticipated a grant of the sum indicated. We have not had official confirmation of this report. Unless this money is designated to purposes other than those suggested, this \$23,000 should make it possible to balance our budget for the years 1935/36 and 1936/37.

Salaries of Teachers.

The matter of salaries for Chinese members of staff is one which is likely to become acute. The cost of living is increasing, and at the same time the value of the paper dollar which has taken the place of silver is decreasing in terms of copper cash. The statement is even made that the salaries which are now paid in paper money are reduced by one-third. This, taken in association with the fact that our salaries have always been comparatively lower than those paid by the National University in Chengtu, will bear out the President's statement that the Chinese members of our staff have shown a spirit of cooperation during a difficult period in not pressing for higher salaries.

Group Insurance.

A committee is working on this matter and will secure whatever information is available in China. The President feels that this is an important matter, and that such a scheme would do much to prove to our staff that the University has their interests at heart.

Yours sincerely,

H. D. Roberts

HDR/MR.

0508

2
9
0
4
5
5
4

and will effect the attendance at the University. To do
the present is not a good policy to follow the University
and we are forced, therefore, to consider a such more
extended relationship system, in order to make it possible for properly
allotted students to get the training required by the University.

Statement of the Faculty of the University

In my former communication I have referred to the action
of the Executive Committee of the Board of Trustees in
referring to them by the Executive Committee of the Board of
Trustees. These actions and also other actions taken in the
past by the Executive Committee, which have been referred to
in my former communication, are hereby referred to as the
actions of the Executive Committee.

Statement of the University

We have received official notification from the
Department of the Interior of the granting of \$25,000 for the
University. We had asked for \$50,000. In order to obtain
this amount we have agreed to accept the terms of the
offer. We have agreed to accept the terms of the offer
of the Department of the Interior and have agreed to
accept the terms of the offer of the Department of the
Interior.

The Department of the Interior has agreed to grant
the sum of \$25,000 for the University. The Department
of the Interior has agreed to grant the sum of \$25,000
for the University. The Department of the Interior has
agreed to grant the sum of \$25,000 for the University.

Statement of the Board of Trustees

The Board of Trustees has agreed to accept the terms
of the offer of the Department of the Interior. The
Board of Trustees has agreed to accept the terms of the
offer of the Department of the Interior. The Board of
Trustees has agreed to accept the terms of the offer of
the Department of the Interior. The Board of Trustees
has agreed to accept the terms of the offer of the
Department of the Interior.

The Board of Trustees has agreed to accept the terms
of the offer of the Department of the Interior. The
Board of Trustees has agreed to accept the terms of the
offer of the Department of the Interior. The Board of
Trustees has agreed to accept the terms of the offer of
the Department of the Interior. The Board of Trustees
has agreed to accept the terms of the offer of the
Department of the Interior.

RECEIVED
UNIVERSITIES
AUG 12 1936
JOINT FILE

2
9
0
4
5
5
4

0509

WEST CHINA UNION UNIVERSITY

Statistics.

	<u>1935/36</u>	<u>1934/35</u>
Total enrolment of students	349	385
No. of women students	109	108
" men students	240	277
" students in Friends' College	21	28
" " M.E.M. College	73	83
" " Hart College	76	90
" " C.M.S. College	41	40
" " Baptist College	29	36
" " Woman's College	109 ^m	108
" " from Mission Schools	240	279
" " in Medicine	96	87
" " Dentistry	61	62
" " Science	84	49
" " Arts	72	54
" " Education	36	27
" graduates Medicine	11	12
" " Dentistry	6	2
" " Science	15	4
" " Arts	18	16
" " Education	8	9
Total number of graduates	58	43

RECEIVED
 WEST CHINA UNION UNIVERSITY
 APR 18 1936

2904554

05 10

WEST CHINA UNION UNIVERSITY

Statistics.

1934/35	1935/36	
385	349	Total enrollment of students
108	102	No. of women students
277	240	men students
28	21	students in Friends' College
83	73	M.E.M. College
90	78	Hart College
40	41	G.M.S. College
38	28	Baptist College
108	109	Women's College
279	240	from Mission Schools
87	88	in Medicine
82	81	Dentistry
49	84	Science
24	73	Arts
27	38	Education
12	11	Graduates Medicine
2	8	Dentistry
4	12	Science
16	18	Arts
2	8	Education
43	28	Total number of graduates

RECEIVED
UNIVERSITY
AUG 12 1936
JOINT OFFICE

2
6
0
4
5
5
4

1150

PROVINCES FROM WHICH THE STUDENTS COME.

			<u>1935/36.</u>	<u>1934/35.</u>
Number of students from	Szechwan		320	352
"	"	Yunnan	4	7
"	"	Kweichow	4	4
"	"	Shansi	2	3
"	"	Kwangsi	2	1
"	"	Fukien	1	2
"	"	Kiangsu	1	1
"	"	Shantung	3	3
"	"	Kansu		1
"	"	Hupeh	1	2
"	"	Chekiang	1	
"	"	Hopei	4	1
"	" ^m	Liaolin, Manchuria	3	2
"	"	Java	1	1
"	"	Korea		2
"	"	Russia	1	1
"	"	America	1	2

RECEIVED
UNIVERSITY
AUG 15 1936
JOINT OFFICE

2
9
0
4
5
5
4

05 12

PROVINCES FROM WHICH THE STUDENTS COME.

1935/36. 1934/35.

1935/36.	1934/35.	Number of students from	Province
7	4	Yunnan	"
4	4	Kweichow	"
3	3	Shensi	"
1	3	Kweichow	"
3	1	Yunnan	"
1	1	Kiangsu	"
3	3	Shantung	"
1	1	Kansu	"
3	1	Hubei	"
	1	Chekiang	"
1	4	Hubei	"
3	3	Shensi, Manchuria	"
1	1	Java	"
3	1	Korea	"
1	1	Russia	"
3	1	America	"

RECEIVED
UNIVERSITIES
AUG 12 1936
JOINT OFFICE

2
9
0
4
5
5
4

0513

over



July 16, 1936

D.
Dr. H. T. Robertson
West China Union University
Chengtu, West China

INDEXED

My dear Dr. Robertson:

Let me acknowledge receipt of your letter of June 11th. I will comment on the three matters you discuss.

Form of Diploma. As you request, I have communicated with the Board of Regents of the University of the State of New York to ascertain their requirements, or preferences, with regard to the form of diploma to be issued by an institution operating under an Absolute Charter from the Regents. Dr. H. H. Horner, the Assistant Commissioner for Higher Education, has replied as follows:-

"In reply to your letter of July 10th I may say that there is no fixed form for the diplomas to be issued by institutions possessing absolute charters and full authority to confer degrees in their own right. I should say that you would get excellent suggestions as to the conventional form of diplomas by seeking information from Columbia University and from New York University as to the forms they employ."

There does not seem much point in patterning our diplomas after the forms used by Columbia and N.Y.U., in preference to any one of the hundreds of other universities in North America and Great Britain. Among the faculty of West China you can see diplomas issued by a score or more of North American and British universities if you wish to have these conventional patterns before you in wording your own diplomas. It would be more to the point to make a comparative study of the diplomas issued by the other universities in China which now operate under Absolute Charter from the New York Regents. In addition to Yenching, whose diplomas you have already seen, these institutions are Hanking, Ginling, Fukien, Hwa Nan and Lingnan.

As I have gone back over the minutes of our West China Board of Governors, I note that the last action they took with regard to the issuance of diplomas and degrees under the Absolute Charter was as follows (Annual meeting, October 8-9, 1935, Minute #G-117):-

"Resolved that it is the judgment of the Board of Governors that this authority for the granting of degrees authorized

2
9
0
4
5
5
4

0514

July 16, 1936

by the Absolute Charter recently conferred upon the University by the Regents of the University of the State of New York should be with the field. Further, that the final determination of the authority be referred to the Executive Committee in consultation with the field."

As yet the Executive Committee has not taken any further action. We have gone on the general assumption that the Board of Directors would report to the Executive Committee in some detail their proposed procedure for conferring diplomas and degrees, and that the Executive Committee would then take action concurring in this procedure. My personal guess would be that neither the Executive Committee nor the full Board of Governors would thereafter need to take any further action in the matter unless the Board of Directors should at some time in the future wish to propose some substantial change in policy in which they desired the concurrence of the Governors. As you know, the Annual Meeting of the Board of Governors will be held in Toronto on October 21st and 22nd. We are counting on having Dr. Beech present, and it is possible that in consultation with him the Executive Committee can take whatever action is necessary to clear the way for the Board of Directors to confer degrees and diplomas without any further action by the Governors. It would, however, be very helpful if you could get to us, before the meeting of the Governors, some definite statement as to your proposed procedure, so that we could then clear up the matter definitely and finally. I am wondering what policy you are pursuing with regard to degrees and diplomas for the class which graduated last month. I had hoped that we would have our procedure established in time for these graduates to receive their diplomas at the June 1936 Commencement.

If you desire to have your diplomas printed here in North America or in Great Britain, our office would be glad to handle the mechanical details for you. I believe that most of the other colleges are now having their diplomas printed in China, so I assume that they can get a satisfactory job done there more inexpensively than would be possible here.

As to the officials signing the diplomas, certainly the Chairman of the Board of Directors and the President of the University would normally be included. If the Chairman of the Board of Directors is not likely to be in Chengtu frequently, some arrangement might be made to send the diplomas to him elsewhere. Usually the diplomas are prepared well in advance of Commencement so as to allow time for getting these signatures affixed. Where an official is at a distance from the University, he would probably be willing to sign the diploma forms before the names of the graduating class have been added. In addition to the Chairman of the Board of Directors and the President of the University, sometimes the names of the Secretaries of the Board of Directors and the Secretary or Registrar of the University are added. The list of signatures varies widely, as you know, depending upon the specific situation and preferences of each institution. Before the Absolute Charters were secured by our China Colleges, the Chairman and Secretary of the Boards of Trustees here in North America usually signed diplomas. In no case has this been done since

0515

2
9
0
4
5
5
4

July 15, 1936

Absolute Charters have been granted, although it would be quite in order to continue such signatures if any University desired it enough to spend the time and money involved in having the diplomas signed here in North America and then mailed out to the institution.

Extension Work. As yet the outline which you are sending us describing this extension work by the Departments of Hygiene and Public Health, Sociology, Agriculture, and Student Activities, has not arrived. We will study it with interest. If the outline is in printed form, I hope you will send enough copies for distribution to the Board of Governors. If it is in typewritten form we will prepare copies for distribution. We will try to see that the matter is laid before the Governors at their Annual Meeting in October. I hope that Dr. Crawford will be present at that meeting and can present the matter in person.

You speak of the possibility of the Governors making an appeal to the Rockefeller Foundation for the money necessary to carry on this extension work. As you know, practically all responsibility for funds contributed by the Rockefeller Foundation for work in China has now been placed in the hands of Mr. Seliskar M. Gunn, who spends practically all his time in China. Mr. Gunn was in America for a short time this spring but has now returned to the Orient. Except under very special conditions, no appeal for support of work in China is given consideration by the Rockefeller Foundation here in New York. The most the Foundation here will do is merely to transmit such appeals to Mr. Gunn for his consideration, without any special recommendation from the Foundation itself. Usually anyone who makes such an appeal is unofficially advised by the officers of the Foundation that such an appeal should be presented by the proper authorities of the Universities in China direct to Mr. Gunn.

institute

Twenty-fifth Anniversary. I am sorry that our West China Governors have not had longer advance information with regard to the plans for the celebration of the twenty-fifth anniversary of the founding of the University, so that they would have had more opportunity to give their friendly cooperation and assistance. Since your letter did not arrive until after the June 22nd meeting of the Executive Committee, and since the Executive Committee is not likely to meet again until the time of the Annual Meeting in October, it is difficult to see how we can get any action on the request from the field for a special appropriation of U.S.\$1,000 to cover the expenses in connection with your anniversary celebration and appeal for funds. I am passing along a copy of your letter to Dr. Anderson, Secretary of the Board of Governors, and am asking his judgment as to whether anything might be done about this request before the fall.

We hope that the University had a very pleasant Commencement season, and that all of you are going to find opportunity for a little rest and recreation this summer.

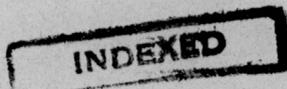
Very cordially yours,

B A GARSIDE

BAG:A
Enc.

cc: Dr. Anderson

0516



August 5, 1936

Dr. H. D. Robertson
West China Union University
Chengtzu, Szechwan
China

My dear Dr. Robertson:

I sent along to Dr. Frank Anderson a copy of the request from the field that the Board of Governors appropriate an additional \$1,000. to assist in meeting the expenses attendant upon the celebration of the twenty-fifth anniversary of the establishment of the University. Dr. Anderson consulted with Dr. Endicott and with other members of the Board of Governors there in Canada. It was their judgment that it would not be practicable to secure a meeting of the Executive Committee to deal with this in advance of the scheduled meeting of the Executive Committee and the full Board of Governors on October 21 and 22. We regret that the request did not arrive a few days earlier, so it could have been dealt with at the meeting of the Executive Committee in Toronto during June. But we hope that the delay will not seriously embarrass the preparations for the celebration.

Very cordially yours,

BAG:PT

B A GARSIDE

2
9
0
4
5
5
4

0517



August 12, 1936

Dr. H. D. Robertson
West China Union University
Chengtu, Szechwan, CHINA

Dear Dr. Robertson:

I am acknowledging your letter of July 8th which also enclosed some photographs and Dr. Dsang's report to the Board of Governors. I also wish to acknowledge the set of statistics for the University which we are very glad to have. I am saving this correspondence for Mr. Carside's consideration upon his return as he is absent from the office for a short vacation.

Dr. Dsang's report will be processed and sent out to the Governors at a very early date. In passing, may I say that it is most encouraging to learn that the Government and other interests have granted a considerable sum which will help to balance the budgets for 1935-36 and 1936-37. We sincerely trust that this interest will continue.

We all sympathize with you in the situation which has developed through the shrinkage of income and more especially as related to the funds for scholarships. We are sincerely hoping that the efforts here in America during the coming year will be productive of much good and that there will be a larger interest shown in the individual institutions. We are constantly at the task of endeavoring to interest a larger group and eventually some results must come from this continued activity. With sincere best wishes to you, I remain

Very sincerely,

C. A. Evans

CAE:MB

05 18

2
9
0
4
5
5
4

West China Union University



CHENG TU, WEST CHINA

Dr. B.A. Garside,
Associated Boards for Christian Colleges,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

25th September, 1936.

Dear Dr. Garside,

Just a final word to catch the absolutely last possible boat.

I have gone through our correspondence and the Minutes which have reached us, and I think all matters have been dealt with. I have also written several letters to Dr. Beech, and his attendance at the meeting of the Board should make it possible for a final consideration of all questions which have been held up for lack of the necessary information. In particular, I hope Dr. Beech will be able to assist in the matter of the form of diploma and the actions taken by the Executive of the Board of Directors dealing with the Constitution of the Board of Governors and the Contractual Statement.

With reference to the observance of the 25th Anniversary, we are still going forward with our plans, but you will understand from what you read in the morning papers that circumstances in this country may make impossible the appeal for funds which we had hoped to make. If the Board of Governors can make an appropriation to help us in our plans we shall appreciate it.

Budget.

The Finance Committee has recommended to the three Colleges and the Administration of the University that the budget estimate for 1936/37 must be cut down by 13%. This is an attempt to balance our budget for the year, but it means that every phase of the University work will be handicapped to a certain extent. We had hoped that a considerable sum from the grant made by the Nanking Government might be applied to our general budget. However, as you will already have been informed, only \$5,000 was available for such a purpose, and after certain charges against this sum had been made, and owing to the fact that this money must be reckoned at something over three-to-one instead of the University rate of two-to-one, not more than \$2,000 is available for the general budget.

05 19

2
9
0
4
5
5
4

West China University



CHENGDU, WEST CHINA

28th September, 1938.

Dr. E.A. Gerstle,
Associated Boards for Christian Colleges,
150 Fifth Avenue,
New York City, U.S.A.

Dear Dr. Gerstle,

Just a final word to catch the absolutely last possible

post. I have gone through our correspondence and the Minutes which have reached us, and I think all matters have been dealt with. I have also written several letters to Dr. Hoosh, and his attendance at the meeting of the Board should make it possible for a final consideration of all questions which have been held up for lack of the necessary information. In particular, I hope Dr. Hoosh will be able to assist in the matter of the form of diploma and the actions taken by the Executive of the Board of Directors dealing with the Constitution of the Board of Governors and the Contractual Statement.

With reference to the observance of the 25th Anniversary, we are still going forward with our plans, but you will understand from what you read in the morning papers that circumstances in this country may make impossible the appeal for funds which we had hoped to make. If the Board of Governors can make an appropriation to help us in our plans we shall appreciate it.

Budget

The Finance Committee has recommended to the three Colleges and the Administration of the University that the budget estimate for 1938/39 must be cut down by 13%. This is an attempt to balance our budget for the year, but it means that every phase of the University work will be handicapped to a certain extent. We had hoped that a considerable sum from the grant made by the Banking Government might be applied to our general budget. However, as you will already have been informed, only \$2,000 was available for such a purpose, and after certain charges were made as sum had been made, and owing to the fact that this money was not allocated at something over three-to-one instead of the two-to-one rate of two-to-one, not more than \$2,000 is available for the general budget.

RECEIVED
OCT 19 1938
CHINA

2
9
0
4
5
5
4

0250

9-25-36

In the Minutes of the meeting of the Executive Committee, June 22nd, E1224 deals with urgent current needs, and the amount of \$17,000 gold is suggested. In the Minutes of the Associated Boards, E565, \$14,000 is allocated to West China. If the Board could authorise any part of this to be used to meet the budget for 1936/37 according to the estimates sent to you, it would relieve our situation very appreciably.

I shall expect a cable dealing with financial matters immediately upon the closing of the Board meeting.

Enrolment.

The numbers trying the entrance examination were a real surprise to all of us, and we have the largest Freshman year in our history. The present figures (which may need modification later) with reference to registration are as follows:

Number of new students	134.
Enrolment in College of Medicine	93.
" " " Dentistry	59.
" " " Science	121.
" " " Arts	94.
	<u>367</u>

Hodgkin Memorial Lectures.

You will be interested to learn that Dr. Francis Wei of Hua Chung University, Wuchang, has been invited to give the first lectures under the Hodgkin Memorial Lectureship. Dr. Wei will be here at the time of the celebrations in connection with the 25th Anniversary and has promised to give an address on that occasion.

I trust you will have a good attendance at the meeting of the Board and that the results may be satisfactory to you and to us.

With very kind regards,
Yours sincerely,

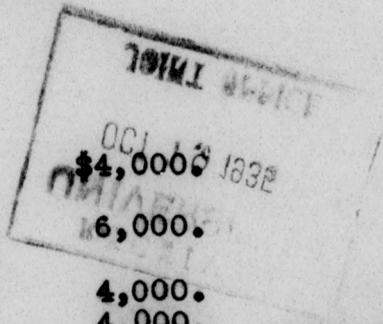
H. D. Rhutson

Vice-Chancellor.

HDR/MR

Nanking Grant.

College of Arts:		
Dept. of Chinese - Sal. cont.		
College of Science:		
Industrial Chemistry - Tanning		
College of Medicine & Dentistry:		
Faculty of Medicine - Salary.	4,000.	
Faculty of Dentistry - Salary	4,000.	
General Equipment for M. & D.	<u>5,000.</u>	<u>\$23,000.</u>



0521

9-22-36

In the Minutes of the meeting of the Executive Committee, June 22nd, 1936, EISSA deals with urgent current needs, and the amount of \$17,000 is suggested. In the Minutes of the Associated Boards, \$14,000 is allocated to West China. If the Board could authorize any part of this to be used to meet the budget for 1936-37 according to the estimates sent to you, it would relieve our situation very appreciably.

I shall expect a cable dealing with financial matters immediately upon the closing of the Board meeting.

Enrollment.

The numbers trying the entrance examination were a real surprise to all of us, and we have the largest Freshman year in our history. The present figures (which may need modification later) with reference to registration are as follows:

134.	Number of new students
93.	Enrollment in College of Medicine
59.	Dentistry
121.	Science
94.	Arts

Hodgkin Memorial Lectures.

You will be interested to learn that Dr. Francis Wei of Hsu Chung University, Wuchang, has been invited to give the first lectures under the Hodgkin Memorial Lectureship. Dr. Wei will be here at the time of the celebrations in connection with the 25th Anniversary and has promised to give an address on that occasion.

I trust you will have a good attendance at the meeting of the Board and that the results may be satisfactory to you and to us.

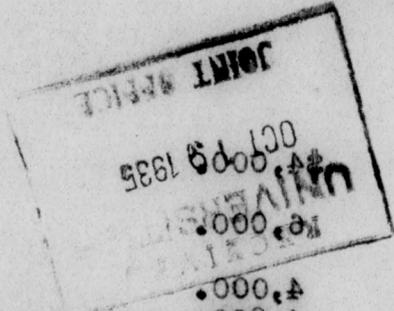
With very kind regards,
Yours sincerely,

H. H. Johnston
Vice-Chancellor.

HDR\MR

Banking Grant.

\$23,000.	General Equipment for M. & D.
4,000.	Faculty of Dentistry - Salary
4,000.	Faculty of Medicine - Salary
4,000.	College of Medicine & Dentistry:
	Industrial Chemistry - Training
	College of Science:
	Dept. of Chinese - Sal. cont.
	College of Arts:



2250

2
9
0
4
5
5
4

CHANCELLOR'S
OFFICE

WEST CHINA UNION UNIVERSITY
CHENGDU, WEST CHINA

~~25.9.36.~~

Dear Dr. Garside —

I would like you to express to the Board my personal appreciation of Miss Robertson and of her suitability for every point of view for the work for which she was chosen. She is making unusual progress in her language study and has made herself most popular with everyone here. We thank you very much — sincerely.
H.D.R.

0523

2
9
0
4
5
5
4

INDEXED

West China Union University



CHENG TU, WEST CHINA

INDEXED

November 12th, 1936.

Dr. B.A. Garside,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.



ack 12/9/36

Dear Dr. Garside,

This letter should catch the "Empress of Japan" leaving Shanghai on November 16th. Your cablegram of November 9th reached me on the morning of the 10th. It read as follows:

GOVERNORS APPROPRIATIONS BUDGET MEX SIXTY THOUSAND
CHINESE STUDIES THIRTY TWO THOUSAND APPROVE APPEAL
HOSPITAL FUNDS BUT CONSTRUCTION ONLY WHEN FUNDS
SECURED. GARSIDE.

In my last letter to you of September 25th I mentioned what steps we were taking to reduce the amount of our estimated deficit for the year 1936/37. Since that time you will have received copies of the minutes of the General Faculty and of the Executive Committee of the Board of Directors and will be informed as to the revised budget. When the Board took the action indicated in your cablegram you had before you the original estimates showing a deficit of \$12,755.00. I take it therefore that your action was based on this original estimate. My former correspondence will have made clear to you my anxiety concerning the annual budget, and you can easily understand how pleased we were to receive the news contained in your cablegram. We feel that we owe our sincere thanks to you and to Dr. Beech for the efforts you must have made in securing the larger appropriation. It is not too much to say that personally I shall regard November 10th, 1936, as a red letter day. The Finance Committee will meet on Monday evening to determine the budget in its final form.

I should like to refer to Minutes 401 of the Faculty (October 1st) and 30 of the Executive Committee of the Board of Directors (October 3rd), and to make clear the changes in the estimates there indicated:

The additional item of \$1,960 for Administration is necessitated by the salaries the University must pay to the Drill Instructors who are sent to us by the Government and for whom the budget must make provision.

The \$1,400 cut under Athletics is the amount transferred to assist in meeting the expenses of Administration.

\$150 under Operation and Maintenance is for wages paid to additional

0525

2

9

0

4

5

5

4

11-12-36.

police in connection with our attempt to ensure a more satisfactory control over the University grounds.

The items \$640 under Arts and \$1605 under Science represent additional expense in connection with the teaching of the very large freshman class in English and in Science.

The item \$3,450, cut under Medical-Dental estimates, is made up of \$2,100 charged to the Nanking Government grant; \$950 cuts in departmental expenses, and \$400 in adjustment of charges for electricity etc. We shall probably restore the \$950 cut in departmental estimates.

The other items are only small ones and do not require special mention.

It appears likely that the Finance Committee will revise the estimates only slightly, and that the budget as finally adopted will be a balanced one. We shall be interested to receive the covering letter and to learn whether or not the Board makes any specific suggestions. The cablegram contained no reference to the request of the Board of Directors for a special amount to be used in connection with the Twenty-fifth Anniversary. Also it would seem that the action of the Board of Governors must be closely connected with the action taken by the Executive Committee on June 22nd when Minute E 1224 was passed.

It is now possible for us to report to you the registration for the present term, which is slightly different from that reported to you in my former letter. It is as follows:

*Mr. Hedrick,
Wash
Brown
Noted
12/14/36
Bromer*

X

Arts	113
Science	121
Medicine	96
Dent.	<u>61.</u>
	<u>391.</u>

I shall not take time to write a longer letter as the Minutes of the Board and your covering letter will no doubt demand a careful reply at a later date.

Again expressing our gratification and our appreciation for the action taken by the Board,

Yours sincerely,

H. S. R. [Signature]

HDR/MR.

P.S. Would you be good enough to forward the enclosed copy of this letter to Dr. Beech with my covering note.

2
9
0
4
5
5
4

0527

11-12-36

Police in connection with our attempt to ensure a more satisfactory control over the University grounds.

The items \$640 under Arts and \$1605 under Science represent additional expense in connection with the teaching of the very large freshman class in English and in Science.

The item \$3,450, out under Medical-Dental estimates, is made up of \$2,100 charged to the Nanking Government Grant; \$950 out in departmental expenses, and \$400 in adjustment of charges for electricity etc. We shall probably restore the \$950 out in departmental estimates.

The other items are only small ones and do not require special mention.

It appears likely that the Finance Committee will revise the estimates only slightly, and that the budget as finally adopted will be a balanced one. We shall be interested to receive the covering letter and to learn whether or not the Board makes any specific suggestions. The cablegram contained no reference to the request of the Board of Directors for a special amount to be used in connection with the Twenty-fifth Anniversary. Also it would seem that the action of the Board of Governors must be closely connected with the action taken by the Executive Committee on June 22nd when Minute E 122A was passed.

It is now possible for us to report to you the registration for the present term, which is slightly different from that reported to you in my former letter. It is as follows:

Arts	113
Science	121
Medicine	98
Dent.	61
<u>Total</u>	

X

Mr. ...
...
...
...
...

I shall not fail to write a longer letter as the Minutes of the Board and your covering letter will no doubt demand a careful reply at a later date.

DEC 8 1936

Again expressing our gratification and our appreciation for the action taken by the Board,

Yours sincerely,

H. S. ...

HDR/MR.

P.S. Would you be good enough to forward the enclosed copy of this letter to Dr. Beech with my covering note.

2
9
0
4
5
5
4

8250

over



November 12, 1936

Dr. Lincoln Dsang
Dr. H. D. Robertson
✓ Mr. W. B. Albertson

Dear Friends:

We enclose herewith a copy of the minutes of the following meetings:-

Executive Committee, October 21st.
Board of Governors, Annual Meeting, October 21st & 2nd.
Board of Trustees, October 22nd.

Dr. Anderson will be writing to you officially as the Secretary of the Board of Governors commenting on the various matters in these minutes which should be called to your attention. I will confine my comments to items related to the budget for 1936-37.

You will note that the actions on the budget appear on pages 5 and 6. The two points of greatest interest to the field are these:-

(1) The Board of Governors has agreed that for this year it will add a special appropriation of LC\$10,000 to the figure of LC\$50,000 agreed to in the Contractual Statement. This is done with the distinct understanding that this additional \$10,000 is for the year 1936-37 only, and does not commit the Governors for the future beyond the \$50,000 agreed to in the Contractual Statement.

(2) For the program of Chinese Studies the Governors appropriated LC\$32,000 for the general program in this field, and an additional \$1,000 for special library equipment which Dr. Beach assured the Governors is very urgently needed. Here to, it is well to warn the field that the LC\$1,000 is a special appropriation for this year only, and is not to be considered a recurrent item. Whether the appropriation for the general program of Chinese Cultural Studies can be maintained in future at \$32,000 depends upon both the amount of income we receive from the Harvard-Yenching Institute and also on the question of future support for Dr. Graham.

2
9
0
4
5
5
4

0529

• Long
• Robertson
• Albertson

-2-

November 12, 1936

We have added to the budget the special designated objectives which have already been going to the field, which we have already been paying out from year to year, but which have not been brought within the scope of our regular budget. The \$33360 for the upkeep of the Coles Memorial Building is paid over each year to the Methodist Board here in New York. The amount for scholarships (which is now only \$7 because of default in dividends in the securities where these funds are invested) is sent out to the field from year to year. The income from the Kate Atherton Fund designated for special library purchases is usually disbursed from year to year on the instructions of Dr. Beech. The income on the Hodgkin Memorial Fund for the promotion of world peace is being handled in accordance with the arrangements entered into between the Governors and the Directors during the past year.

At the request of Dr. Beech we cabled Dr. Robertson a few days ago as follows:-

"GOVERNORS APPROPRIATIONS BUDGET NEX SIXTY THOUSAND CHINESE STUDIES
THIRTYTWO THOUSAND APPROVE APPEAL HOSPITAL FUNDS NOT CONSTRUCTION ONLY
WHEN FUNDS SECURED - GARSIDE."

You will be hearing from Dr. Anderson in due course on the various other matters contained in the minutes.

Very sincerely yours,

B A GARSIDE

BAG:MP

2
9
0
4
5
5
4

0530

West China  Union University

CHENGTU, WEST CHINA



January 26th, 1937.

Feb 6/7/37

Dr. B.A. Garside,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

INDEXED

Dear Dr. Garside,

This will acknowledge your covering letter dated November 12th and the receipt of the copies of the Minutes of the Annual Meeting of the Board of Governors and the Minutes of the Executive Committee held in Toronto, and the Minutes of the Annual Meeting of the Board of Trustees.

I have noted your remarks with reference to the actions of the Board on the budget. The Finance Committee has already considered the estimates for the year 1937/38, and these will be presented to the meeting of the Board of Directors which is now set for Monday, March 8th. I shall not now make reference to this matter, but immediately after the meeting of the Board I shall let you have my comments on the policy of the Finance Committee and the action of the Board with reference to the estimates which are being sent to you from the Field. The decision to hold the annual meeting of the Board of Governors in May will be very helpful to us here, as we shall be able to fix the budget for the coming year after we have been informed of the action of the Board of Governors on the estimates. The budget for the present year could not be finally fixed until our receipt of your cablegram of November 10th, when the term was already well advanced and teachers had been engaged for the academic year.

I hope you will keep us informed as to progress made in the matter of a more unified form of organisation on the part of the Associated Boards for Christian Colleges in China. I note that you asked the Board of Governors to appoint representatives to join with other representatives in considering this question, but there was no indication in the Minutes as to when the meeting of all the representatives might be held. You have no doubt heard that Dr. Leighton Stuart has proposed that when the Council of Higher Education meets in Shanghai early in February this matter should be discussed by the heads of the Christian Colleges, and a date has been fixed for the discussion of this matter. Dr. Dsang is not able to attend the meeting of the Council, but has replied to a letter from Dr. Stuart saying that he welcomes the idea of more close cooperation, but has nothing definite to propose as we have no indication here of the policy favoured by our Board of Governors.

0531

2
9
0
4
5
5
4

1-26-37

- 2 -

If you have been following reports of events in this part of China you will know that we are somewhat concerned as to the developments in the two provinces of Kansu and Shensi. If the Central Government is not able to resolve this situation without civil war, we are likely to be seriously affected in this province. The Central Government has not yet succeeded in persuading the provincial authorities here of the advantages that whole-hearted cooperation with Nanking may bring to the province, and from our past experience we fear that the breaking away of our neighbouring provinces will have its effect upon us.

We are distressed to hear of the terrible floods in Ohio and Illinois, news of which came to us over the radio last evening. Apparently there will be great suffering and loss of life and property as a result of this disaster.

You may be assured that the report of the Board of Directors, of the President and of the Bursar will be forwarded to you not later than March 12th by Air Mail, and thus should reach you in good time. The report of the Woman's College and of the Middle Schools will be prepared and sent at the same time.

As you know, Mr. Gurney Barclay has been in West China, and, according to my latest information, plans to be back in London by May 28th, sailing from either New York or Quebec. He expects to be in New York round about the 20th, and it has occurred to me that you might value his attendance at the meeting of the Board, as you would have the benefit of his observations here and also of the latest possible information as to the situation in China. A letter addressed to him c/o The Associated Mission Treasurers, P.O. Box 251, Shanghai might secure his attendance if the date fixed for the meeting of the Board made it possible.

Note: The following members of the staff of the University are going on furlough in the spring of 1937:

M.E.M. Dr. and Mrs. S.H. Liljestrand, Dr. Marion Manly.

X A.B.M. Dr. and Mrs. J. Lenox, Dr. and Mrs. W.R. Morse.

U.C.C.M. Drs. E.R. and G. Cunningham, Dr. and Mrs. Collier, (?)
Dr. E.N. Meuser, Dr. and Mrs. Wilford, Mr. W. Small
and myself.

With all best wishes,
Yours sincerely,

H. T. Robinson

HDR/MR.

0532

2
9
0
4
5
5
4

175-2871

If you have been following news of events in this part of China you will know that there is a serious situation as the Government in the provinces of Szechwan and Shensi. If the Government in the provinces of Szechwan and Shensi is without civil war, we are likely to see a serious situation in this province. The Government in the provinces of Szechwan and Shensi is trying to bring about a peaceful settlement of the situation in this province. The Government in the provinces of Szechwan and Shensi is trying to bring about a peaceful settlement of the situation in this province.

RECEIVED
UNIVERSITY OF TORONTO
FEB 27 1953

We are distressed to hear of the news from Szechwan and Shensi. We are distressed to hear of the news from Szechwan and Shensi. We are distressed to hear of the news from Szechwan and Shensi.

It is to be expected that the news from Szechwan and Shensi will be of a serious nature. It is to be expected that the news from Szechwan and Shensi will be of a serious nature. It is to be expected that the news from Szechwan and Shensi will be of a serious nature.

As you know, the news from Szechwan and Shensi is of a serious nature. As you know, the news from Szechwan and Shensi is of a serious nature. As you know, the news from Szechwan and Shensi is of a serious nature.

The news from Szechwan and Shensi is of a serious nature. The news from Szechwan and Shensi is of a serious nature. The news from Szechwan and Shensi is of a serious nature.

Note: The following members of the staff of the University are going on vacation in the coming week:

- Dr. and Mrs. J. J. ...

Very sincerely,
Yours sincerely,
[Signature]

2904554

EE50

West China Union University



CHENGTO, WEST CHINA

February 20th, 1937.

Dr. B.A. Garside,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.



Feb 3/19

Dear Dr. Garside,

Since I wrote you on January 26th I have received your letter dated December 9th. Thank you for your good wishes for the New Year.

We had anticipated a cable from Dr. Beech with reference to the Clinical Hospital after the meeting of the Executive Committee in January. No cable has come, however, and we have no letter from you written after the meeting of the Executive.

The meeting of the Board of Directors has been called for Monday, March 1st. Dr. Dsang has been appointed a representative of his Church to the Central China Conference which meets in Nanking on March 24th. For some time, as you know, the Board of Directors has felt that Dr. Dsang should have an opportunity to visit Nanking and perhaps other centres, in order to make connections which would be valuable to the University. This would seem to be an opportune time for Dr. Dsang to carry out this plan.

As mentioned in my former letter, Mr. Gurney Barclay is returning to England in May after having spent several months in China and visiting us here. I have a letter from him, in which he asks me to forward the enclosed letter to you. He informs me that he should arrive in New York on May 21st and remain until the 25th. I think you would find the presence of Mr. Barclay very helpful in your discussions, and I would like to urge that if possible the meeting of the Board of Governors in New York be arranged for the week when Mr. Barclay can be present. He will take to you impressions not only of the two Christian Universities which he has visited and in which you are interested, but also of the general political situation in China at this time.

I shall not write at great^{er} length just now, as the letter covering the meeting of the Board of Directors will be going to you early in March.

With kindest regards,
Yours sincerely,

H. V. Robertson

HDR/MR.

0534

2
9
0
4
5
5
4

West China Union University



CHEKATU, WEST CHINA

February 20th, 1937

Dr. B.A. Garabde,
150 Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Dr. Garabde,

Since I wrote you on January 28th, have received your letter of December 29th. Thank you for your good wishes for the New Year.

We had anticipated a cable from Dr. Beech with reference to the Clinical Hospital after the meeting of the Executive Committee in January. The cable has come, however, and as we have a letter from you written after the meeting of the Executive Committee.

The meeting of the Board of Directors has been called for Monday, March 1st. Dr. Damm has been appointed a representative of his Church to the Central China Conference which meets in Hankin on March 24th. For some time, as you know, the Board of Directors has felt that Dr. Damm should have an opportunity to visit Hankin and perhaps other centers in order to make connections which would be valuable to the University. This would seem to be an opportune time for Dr. Damm to carry out this plan.

As mentioned in my former letter, Mr. Gurney Barclay is to spend in May after having spent several months in visiting us here. I have a letter from him in which he would like to forward the enclosed letter to you. He will arrive in New York on May 21st and remain in New York until the presence of Mr. Barclay is your discussion, and I would like to suggest that it be possible for the meeting of the Board of Directors in New York to be arranged for the week when Mr. Barclay can be present. He will be to you in person not only at the two Christian Universities which he has visited and in which you are interested, but also of the general political situation in China at this time.

I shall not write at great length just now, as the letter covering the meeting of the Board of Directors will be going to you early in March.

With kindest regards,
Yours sincerely,

RECEIVED
UNIVERSITY
MAR 8 1937

290454

5550

*Field minutes
attached*

West China  Union University

CHENG TU, WEST CHINA

INDEXED

March 8th, 1937

*Act 4/2/37
with papers 4/2/37
Hand to CAC*

Dr. B.A. Garside,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.



Dear Dr. Garside,

Enclosed please find minutes of the annual meeting of the Board of Directors, together with covering letter to Dr. Anderson and various other documents. I hope everything will be clear to you. I have written Dr. Beech in somewhat greater detail, and hope from his personal knowledge he will be able to explain clearly the reasons why the estimates appear to be so large.

Your letter regarding the visit of Dr. Elisseeff to China reached us at the end of last week. We had a telegram from him indicating that he expects to be in Chengtu in April. Apparently he has been ill in Shanghai and has not been able to carry out his programme as originally planned. Dr. Graham and the University will certainly do everything possible to make his visit a happy and profitable one.

I am planning to leave Chengtu on March 23rd for Canada, via England, and do not expect to reach home before 1st July. If you wish to write me in England I shall be in touch with the office of the United Committee. Dr. A.W. Lindsay is now English Executive Secretary under the new organisation and will be occupying this office. I think you met both Dr. and Mrs. Lindsay while they were home on furlough.

I am looking forward to meeting you when I have an opportunity of coming to New York.

With kindest regards,
Yours sincerely,

H. V. Robertson

HDR/MR.

2
9
0
4
5
5
4

0536

West China Union University



CHENG TU, WEST CHINA

March 19th, 1937.

Dr. B.A. Garside,
Associated Boards for Christian Colleges,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

Brief A.C.H.
Robertson, H.D.

Dear Dr. Garside,



Your letter of January 13th enclosing the minutes of the Finance Committee and of the Executive Committee did not reach us until March 15th. I must also acknowledge the cable sent us by Dr. Beech on the 10th March authorising the putting down of the foundations of the new clinical hospital.

If you have not already made arrangements with the Associated Mission Treasurers for the forwarding of letters by air mail from Shanghai I think it would be well for you to do so. The air mail service is now very regular and the time saved would, I am sure, more than compensate for the extra expense involved.

Your suggestions with reference to the preparation of the field budget were carefully considered by the Cabinet at its weekly meeting. I understand there has been some difficulty about this "all-inclusive" feature of our budget in the past, but your statement has convinced the administration that such a budget should be prepared and made available for the Board of Governors. Mr. Albertson is preparing a statement and all departments of the University are being asked to cooperate in order that this statement may reach you in time for the Board of Governors meeting early in May. When you have had time to give consideration to this first attempt on the part of the Union University to give an adequate conception of its finances, perhaps you might make any further suggestions you consider necessary in order that the estimates prepared for the year 1938/39 may be quite satisfactory.

Immediately upon receipt of the cable from Dr. Beech, authorising the use of \$1200 gold for the completion and equipping of the Goucher School, Mr. Albertson made available to the Committee in charge the necessary funds, and the work has now been practically completed. We are very grateful for this response to our appeal, and the new building is now functioning in a way that gives satisfaction to those who are specially interested.

You will have received letters from me indicating that Mr. Gurney Barclay expected to be in the United States about 20th May,

0537

2
9
0
4
5
5
4

3-19-37

- 2 -

and suggesting that his sailing from New York might coincide with the time fixed for the Board of Governors meeting. I fear that it will not be possible for him to reach the United States in time to attend the meeting of the Board if it is held on the 10th May as suggested by the action of the Executive Committee.

It would have been a great pleasure to me personally had I been able to attend this meeting of the Board, but at that time I expect to be in London.

Dr. Elisseeff has not yet reached Chengtu, but we are expecting him to arrive sometime early in April.

I think that all other matters have been dealt with in my previous letters. I am leaving Chengtu on Tuesday morning, so I shall not be writing to you again in my present capacity.

With kindest regards,
Yours sincerely,

H. F. Robertson

HDR/MR.

2
9
0
4
5
5
4

0538

3-19-37

and suggesting that his return from New York might coincide with the time fixed for the Board of Governors meeting. I fear that it will not be possible for him to reach the United States in time to attend the meeting of the Board if it is held on the 10th May as suggested by the action of the Executive Committee.

RECEIVED
UNIVERSITY OF TORONTO
APR 12 1937

It would have been a great pleasure to me personally had I been able to attend the meeting of the Board, but at that time I expect to be in London. Dr. Blissell has not yet reached Canada, but we are expecting him to arrive sometime early in April.

I think that all other matters have been dealt with in my previous letters. I am leaving for New York on Tuesday morning, so I shall not be writing to you again in my present capacity.

With kindest regards,
Yours sincerely,

W. F. Blaisell

HBR/MT

260555

0539



March 19, 1937

Mr. H. D. Robertson
West China Union University
Chengt'u, Szechwan, China

Dear Mr. Robertson:

Let me acknowledge receipt of your letter of February 20th and also of Mr. Barclay's letter of February 13th which was enclosed with it.

We are a bit mystified that you were both under the impression that the China Colleges meetings here in New York would be held between May 20th and May 25th. Some months ago it was agreed that these meetings would be held during the week beginning May 10th.

I enclose herewith a copy of a letter I am today hurrying off to Mr. Barclay. I hope that the cable we are sending - as mentioned in the letter - may reach him early enough to permit his changing his plans so that he can attend all these meetings. It is quite probable that he already knows the proper dates for these meetings, since the matter is mentioned in the minutes of the meeting of the West China Executive Committee held on January 5th, 1937. These minutes should have reached you within a few days after your letter was mailed to us.

Sorry the field had to wait so long for authorization to lay the foundations of the new clinical hospital. Dr. Beech postponed sending the cable you were looking for until early this month in the hope that he would have more definite word from the field with regard to your plans and perhaps also more funds in hand or at least pledged for going ahead with the building.

With all good wishes, I am

Very sincerely yours,

B A GARSIDE

BAG:MP

0540

2
9
0
4
5
5
4

WEST
CHINA

April 2, 1937

Mr. H. D. Robertson
c/o Mr. A. G. Castleton
United Committee for Christian
Universities of China
2 Eaton Gate,
London, S.W.1, ENGLAND

My dear Mr. Robertson:

Let me acknowledge receipt of your letter of March 8th, to which you attach a copy of your March 4th letter to Dr. Anderson, together with the minutes of the March 1st meeting of the Board of Directors and various supplementary documents in connection with that meeting. I will write Dr. Lindsay acknowledging receipt of this material, and will also follow through with Dr. Anderson the items which must be taken up by the West China Governors.

We trust that you are now off to a good start on your homeward journey, and that the remainder of your trip will be a very pleasant one. I am sending this to London in care of Mr. Castleton, to await your arrival there.

Sorry you will not be back in North America in time to attend the annual meeting of the West China Board of Governors which will be held this year in New York on May 12th. But we will look forward to seeing you later, either at some meeting of our West China Executive Committee, or under other circumstances.

Very sincerely yours,

B A GARSIDE

BAG:MP

0541

2
9
0
4
5
5
4

Toronto, July 26th '37

299 St. W. 2nd



minutes requested sent

My dear Mr. Garfield -

The good ship Empress of Australia
 landed me safely at Quebec city on the first of the
 month - I have not had an opportunity of seeing
 Mr. Arnup or Dr. Cuddehatt as yet - but I have been
 in the office and have read the minutes of several
 meetings - If you have extra copies I should
 very much appreciate your letting me have a
 copy of the minutes of meetings held since the
 first of the year 1937. I should like also to have
 information as to the time and place of the
 meeting of the Executive Com. of the B. of G.'s of
 the West China Union University - I hope it will be
 possible for me to attend and to meet you there -
 If you would be good enough to forward the enclosed
 letters to Dr. Beech I should be very much obliged.
 News from China is not good these days, is it!

With all good wishes for the summer -
sincerely -

P.S. Minutes of Committee
on Promotion - if possible -
H.

Harold D. Robertson -
West China Union U.

2
9
0
4
5
5
4

0542

West China



Union University

CHENGDU, WEST CHINA

299 Queen St. West.
Foreign Missions Dept.
Toronto -

Dear Mr. Cron -

Thank you for acknowledging my letter in the absence of Dr. Garfield - also for the minutes which reached me today and which are very much appreciated. I hope very much I shall meet you at the time of the Executive meeting.

These are anxious days for all who are interested in China and in the future of that country as well as in the future of missions in the Far East. I shall appreciate very much any special news you may receive during these weeks -

With kindest regards -

Sincerely yours -

H. D. Robertson

2
9
0
4
5
5
4

British Ministry of Education



CHINESE UNIVERSITY

Handwritten address: 222 Queen St. West, Toronto, Ontario

RECEIVED
UNIVERSITIES
AUG 9 1937
JOINT OFFICE

Faint handwritten text, likely the body of a letter or memorandum, mostly illegible due to fading and bleed-through.

2
9
0
4
5
5
4

0545

May 6th 38
ack \$9/38

Dear Dr. Garbide -

I have just had a letter from our Miss Robertson at the University in which she makes the following request: "Could you persuade anyone to give us a new office typewriter - Underwood Standard. I should think Dr. Garbide could get one quite cheaply for us, since the Acad Board must have a goodly number already and thus be able to secure reduced prices. If you can't secure a special gift for the purpose, send if the Board of Trustees can't provide one, you might suggest to Dr. Garbide that since I am being transferred to the T. S. C. rates now (and these are less than the A. B. S. M. S.) and also am giving up my Chinese teacher, they might use some of what they save in this way towards the purchase of a typewriter. We do need a typewriter most urgently."

I think this really is an urgent matter and I hope you can take it up with Dr. Beech at once - he should be in N. Y. some days after the meeting of the Executive of the Board - I hope you have encouraging reports from Chenghi and a good meeting - Will I be receiving a copy of the minutes - any recent information would be appreciated. With kindest regards -

sincerely yours

0546

May 5 1938
\$1.11

Dear Dr. Daniels -

I have just had a letter from our
Main Professor at the University in which she writes
the following request. "Could you forward copies to
five or six other office typewriters - Hammond Standard.
I should think Dr. Daniels would be quite cheaply
for us, since the Dr. Daniels would have a goodly
number already and this is the reason we
write. If you could secure a special gift for the
purpose and if the University could finance
it, you might say that we are interested in
one being purchased. The Dr. Daniels (and also our
other one has the Dr. Daniels) and also our
copying up our Chinese teacher. They might use
some of what they have in the way towards the
purchase of a typewriter. We do need a typewriter
most urgently.
I think the result is an urgent
matter and I hope you can take it up with Dr. Daniels
at once. It should be in N.Y. some days after
the meeting of the Executive of the Board - I hope
you have encouraging reports from Chang and
a good meeting. Will be receiving a copy
of the minutes. Any recent information would
be appreciated. With kindest regards.
Sincerely yours

RECEIVED
UNIVERSITIES
MAY 6 1938
JOINT OFFICE

2
9
0
7
5
5
7

0547

Copy for Dr. Beech

May 9, 1938

Mr. H. D. Robertson
299 Queen Street West
Toronto, Ontario, Canada

Dear Mr. Robertson:

We have your letter of May 5th quoting the inquiry from Miss Marjorie Robertson with reference to the purchase of a new office typewriter.

Our office is constantly purchasing equipment and supplies of every sort for each of our Colleges in China and will be glad to make such a purchase for the West China secretarial office. Since it is obvious that the University is in urgent need of a new typewriter, I wonder why some official request for the purchase of a machine has not been sent to us long ago. Does not the University have in its field budget an item for the purchase from year to year of necessary office equipment and supplies, from which payment for such a machine could be made? Our normal procedure would be to purchase the machine and to charge it against the Board of Governors' annual appropriation of LC\$60,000 toward the general budget of the University. But we would not do this until we had the proper authorization from the field authorities. I will take up the matter with Dr. Beech to see whether this would be satisfactory. If it is not, I do not know just how we can go about paying for the machine.

Another question is that of just how such a machine could best be gotten to Chengtu. With the normal methods of transportation disrupted by the war, we would need more specific instructions before such a shipment is forwarded.

Our office here in New York receives quite substantial discounts on all types of equipment as do the various denominational boards. We are always glad to buy equipment for our various universities - in fact, that is why such an office as this exists here in New York. For some reason, West China has never called upon us for any services of this kind. We have never known just why. Miss Robertson's letter would indicate that our friends in Chengtu do not realize that we are always glad to be of help at this point.

Very cordially yours,

B A GARSIDE

BAG:MP

0548

2
9
0
4
5
5
4

18/7/38.

Dear Dr. Currie -

Dr. Aronup has informed me that you have made it possible for me to attend the meeting of the Board of Governors - I greatly appreciate your consideration in this matter and am anticipating with much interest being present next week when the affairs of the university are considered. I shall be glad too, to see Harry Cilesek and to get his impressions and suggestions.

I have not received the agenda but am planning to go down Monday night and to stay at the Prince George - as our people usually do. Could you please telephone to make a reservation for me for Tuesday - if you think it necessary.

Again thanking you and with very kindest regards - I am

yours sincerely,
H. D. R. Hutcheon.

2904554

August 2, 1938

Mr. H.D. Robertson
c/o Dr. J.H. Arnup
229 Queen St. W.
Toronto, 2, Canada

My dear Mr. Robertson:

As I promised, you will receive under separate cover a copy of Trevor Arnett's book "College and University Finance". I find that a copy was forwarded to West China some time ago, and if you so desire, you may keep this as your personal property.

It was good to see you at the meeting. I felt assured that a lot of business was accomplished.

Very sincerely yours

C. A. Evans

CAE:CS

0550

2

9

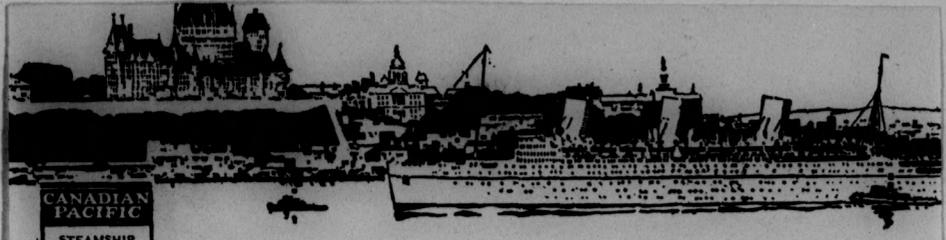
0

4

5

5

4



QUEBEC - EMPRESS OF BRITAIN

R.M.S. *E. of Japan*. 25/8/38

Dear Mr. Evans -

ack 9/6/38
to Robertson

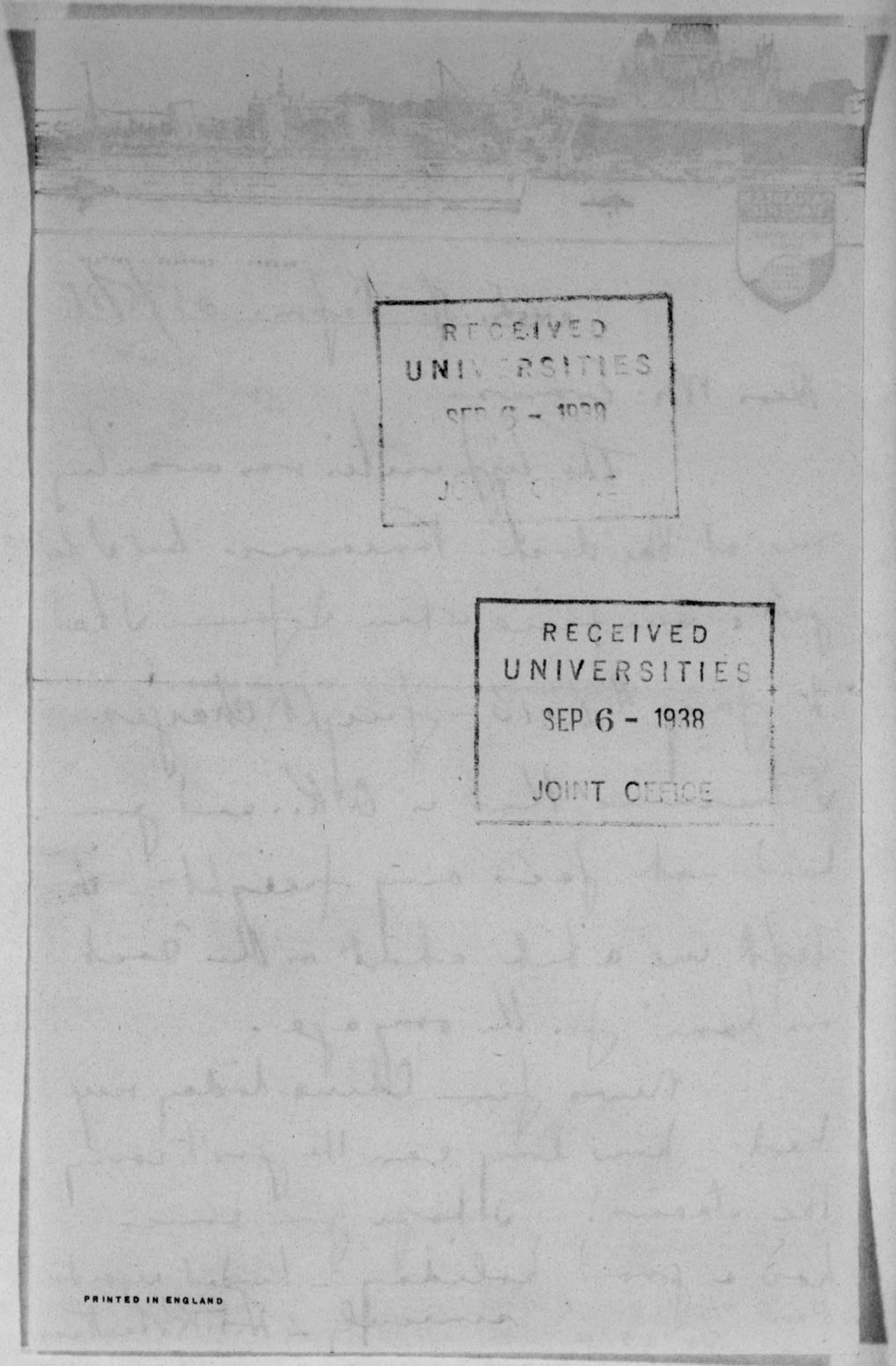
The typewriter was awaiting me at the dock - Vancouver - but I did get a surprise when I found I had to pay \$6.13 - freight charges. I presume that is A.K. and you had not paid any freight - it left me a bit short on the 'cash on hand' for the voyage -

News from China today very bad - how long can the post carry the strain! I hope you have had a good holiday - kindest regards -
sincerely - H.T. Robertson

paid 9/6/38
No. 2914

2
9
0
4
5
5
4

0551



2
9
0
4
5
5
4

0552

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

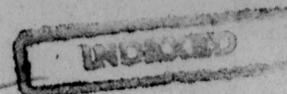
Seen by E. B. M.

私立華西



協合大學

copy



CHENG TU, SZECHWAN

ADMINISTRATION OFFICE

Dr. J. Beech,
Dr. B.A. Garside,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

October 8th, 1938.

*ack 11/17
to Deany
& Robertson
Deany's
folder*

Dear Dr. Beech and Dr. Garside,

I am planning to make this covering letter short but, I hope, effective.

At a recent meeting the Cabinet passed the following resolution which was today adopted by the Executive of the Board of Directors:

RESOLVED that the Board of Directors urge upon the Board of Governors and Chancellor Beech that an immediate appeal be made for funds for the erection of a Chemistry Building to meet the needs of the present emergency.

On coming back to the University I was struck at once by the over-crowding and by the makeshift methods adopted for overcoming the difficulties. It seemed to me that these difficulties were particularly acute in the building where the Department of Chemistry carries on its work. As indicated in the statement prepared by the College of Science, even corridors and attic space are being used. Satisfactory work is quite impossible and the nervous strain on the teaching staff of the Department cannot easily be estimated.

I think the case for the building is made most adequately by the statement prepared for the Cabinet, which is the basis of our appeal. What I wish to urge is that you consider the erection of this building as the best way to meet the emergency of the present and of the immediate future. This would mean that the erection of this building for the teaching of Chemistry would have its place in the appeal you are making for emergency funds this present year, and that plans might be adopted and the erection of the building authorized at the January meeting of the Executive of the Board of Governors. As the conditions under which the work of the visiting institutions is being carried on are equally unsatisfactory, I have their assurance that they strongly support this appeal.

2
9
0
4
5
5
4

0553

10-8-38

- 2 -

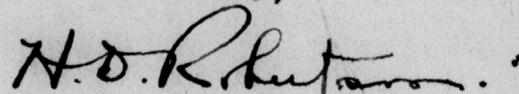
I would again emphasize how very difficult it is for us to provide adequate classroom, laboratory and office space for the guest institutions on the campus and at the same time meet the needs of our own increasing enrolment. While the guest institutions are willing to erect temporary shelters, it does not seem wise planning for the future to have a number of very cheap temporary buildings scattered over the University grounds. It would seem much wiser to erect a permanent building, part of which could be used to take care of the needs of the other institutions temporarily with us. This plan would be advantageous to us all and would give us a permanent building which is greatly needed for the future. Further, this plan has the hearty support of the cooperating institutions.

The present rate of exchange and the fact that prices of materials have not yet risen to the height they are likely to reach make it all the more urgent that action be taken at once. The building would be practically the same as the Atherton (Biology) Building in size and located on one of the sites designated for another Science building.

This appeal to you grows directly out of the emergency situation created by the war, and is forwarded in the confidence that by making this building possible the Associated Boards would be meeting the immediate needs of all the institutions now associated with us in Chengtu.

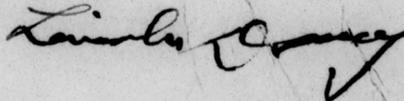
I would be glad if you could advise me by return mail of the receipt of this letter, so that we may be assured that our appeal has reached you.

Yours sincerely,



H.D. Robertson.

HDR/MR.

approved


0554

2
9
0
4
5
5
4

West China Union University

THE NEW SCIENCE BUILDING FOR CHEMISTRY

Seen by E. B. M.

In April 1938 the attached statement relating to the future plans of the Chemistry Department was drawn up. Since that time there have been rapid developments which make it imperative that the Science Building for Chemistry, which has been projected for a number of years, should be erected immediately. The necessity for this is obvious to those who are conversant with present conditions in West China: it would give immediate relief in a situation which is daily getting more difficult and would terminate the intolerable congestion in the Atherton Building which houses a number of the science departments of the West China Union University and of refugees institutions. This is a congestion, it should be noted, which will not be greatly relieved by the departure of our guests as an increase in our own students is taking place owing to the expansion of the College of Medicine and Dentistry, and to a lesser extent of the College of Science. It is possible to meet these needs in an economical manner only by the erection of a permanent building.

We have now entered the second year of the war, and the effects of taking in refugees students and making themselves felt. Our present second year enrollment is the largest in the history of the University and our facilities are strained to the utmost. For example in Organic Chemistry we have been used to not more than 48 students, taught in two classes in a small laboratory which was filled to capacity; this year we have to cope with more than 80 students in the same laboratory.

To add to the difficulties the Atherton Building, in which Chemistry is at present housed, is so congested that there is no room for a y expansion of the available laboratory space. Besides the overflowing West China Union University classes in Biochemistry, Biology and Chemistry, which are so large that either of the last two departments could easily utilise all the building, we also have in the same space the Chemistry department of the University of Nanking, the Biochemistry Department and pre-medical Organic Chemistry classes of the National Central University, the biological departments of the University of Nanking, Ginling College and Soochow University, together with certain agricultural departments of the University of Nanking. As a result every room and every corner is overcrowded; lockers for apparatus have proved entirely inadequate; and special drawers for student use and cases for special apparatus line the corridors. Coal rooms have become store rooms; and servants have been turned out to sleep on the laboratory benches to make way for offices. Outside the building a crop of small and not very desirable sheds is appearing.

Last year the alternate use of laboratories by the different institutions was possible. This year the situation is aggravated by the large war-time second year enrollment, and also by even larger numbers in the first year. The duplication of classes has had to be carried to such an extent that it is no longer possible to fit everyone in, despite work on Saturday afternoons and some evenings. Although the association of Cheeloo University with us has increased the first year classes the real problems arising from this connection will not be felt until next year. We have been used to 2 Or 4 students majoring in chemistry; but including Cheeloonand loan students we shall be faced with more than 20 chemistry mauors in their third year in the fall of 1938. There are no laboratory of facilities for dealing with so many students, no physical

0555

2

9

0

4

5

5

4

chemistry laboratory, no proper balance room, no room for industrial preparations, no organic analysis room. The question of finding space for these classes is baffling, especially when we remember that it is not only our own chemistry department which is feeling the pressure: every department of each institution in the Atherton Building is confronted with a similar congestion.

It has been necessary to develop a special medical service for supplying hospitals with certain drugs which can be made from local products but which cannot now be imported because of interrupted communications. This work may have to be developed to include reagents to enable us and the Middle Schools to continue practical work. This again demands more room than we have; and the venture seems likely to continue even after the war is over so that we can keep ourselves supplied with the cheaper local products to replace certain more expensive foreign goods, library, museum and seminar rooms are equally important as facilities for this research into local products, though it is also quite impossible to make any special allocation of space at the present time.

It must be emphasized that one of the major questions is the number of pre-medical and pre-dental students in the first two years. The growth of the College of Medicine and Dentistry has led to an increase in students taking Inorganic and Organic Chemistry and Biology. The situation demands, quite apart from special war-time conditions, that the Chemistry and Biology Departments should expand in proportion to the College of Medicine and Dentistry; otherwise it will not be possible to cope with the pre-medical years and the value of the medical and dental work will suffer correspondingly. The new Chemistry Building will not only enable us to handle these students, but the Biology Department will be able to expand in the Atherton Building.

It is for these reasons that we urge the immediate erection of the new science building. It may not be possible to install steam, gas and water until the war is over, yet the rooms and benches would be available for refugee institutions and also for some of our own classes thus relieving our present overcrowding, and enabling work to proceed without the nervous strain under which it is at present being attempted. The present time is particularly appropriate for the erection of this building, planned for so many years, both because of the self-evident necessity and also because of the advantageous rate of exchange.

Chengtu.
October 1938.

2

9

0

4

5

5

4

copy

Seen by E. B. M.

THE CHEMISTRY DEPARTMENT OF THE WEST CHINA UNION UNIVERSITY:
FUTURE PLANS.

General Remarks.

While chemical knowledge is fundamental to many aspects of life its application is limited by the state of society. It was natural that the chemistry Department of the West China Union University should find in the early days its chief place in pre-medical work. In the developing society of Szechwan there was room for doctors and dentist but little place for chemists except to a limited extent as teachers.

Now, however, a great change is taking place in Szechwan. It was coming as the natural result of the impact of outside forces, but the whole process has been speeded up because of the war with Japan. There has been an influx of the leading scientists and economists into the province. Factory plant, which has been saved from threatened cities nearer the coast, has been brought inland. The nation demands that the actual and potential wealth of Szechwan should be placed at its disposal. A new day for the province is dawning.

At present everything is in an experimental stage. The best means of working industrial processes and of utilising and developing raw materials have yet to be discovered. Chemical engineering is a fundamental science for modern industry; but the high cost of the course places it beyond the scope of a private university, except in so far as certain aspects may be taught in connection with some particular branch of industry. For a university situated as the West China Union University is there are certain very definite contributions to society which may be made. Specialisation may be made in industries of a certain type, research work carried out in connection with them, and students trained on these definite lines. The way has already been prepared by the special work which has been carried out in Dyeing and Tanning, and to a lesser extent in connection with Sugar. Other suitable industries are Textiles, Soap, Paper Paint. This list is not exclusive and other industries, possible those apart from the heavy chemical trade, will suggest themselves.

While one of the objects of the Chemistry Department is to ensure that students receive a sound fundamental training, thus enabling them to become effective chemists in whatever positions they find themselves, yet there is also great advantage in giving a student special training in a particular industry so that he has a definite job waiting for him on graduation. Particularly in these days of pioneer development in Szechwan there is value in this type of training, though later, when the industries become established, the men with the sound fundamental training who goes abroad for further study may have a big advantage.

Another avenue along which the Chemistry Department might render service is by association with technical industries which, if they followed the pattern set in other lands, might be formed by the cooperation of the University, the government and industry. These institutes might be located at or near the university, though financed by the other two partners. They would conduct research in the industry concerned, and would investigate problems for the firms connected with them.

0557

The present is probably an unique time in the history of Szechwan and the West China Union University. The opportunity which is presented to the Chemistry Department may never occur again. The question is: can we take advantage of the present chance. To go ahead will need courage and increased financial support; countless difficulties will confront us - but it gives the opportunity of making a real contribution to Chinese society. The alternative is to allow the main stream of scientific thought and activity to pass us by and to be content to have as our main function the provision of medical and dental students with a sound chemical background, and perhaps being able to train a few teachers for Szechwan schools in our laboratories.

There is no doubt that those who are associated with the Chemistry Department hope for progress along the wider path. To realise this objective, however, various needs present themselves.

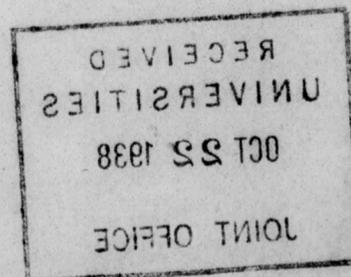
Buildings. The time is opportune for a new Chemistry Building in which there would be adequate facilities and space instead of our present cramped quarters. There is need of a building with laboratory space for our fundamental courses, for senior and specialised work, and in addition for industrial work on a small scale. Each member of staff should have space in which he can carry out research, and it would be valuable to have one or two small rooms which can be set aside for the use of chemists (perhaps working in cooperation with the government or outside bodies) who are investigating special problems.

Two large laboratories, allowing 100 students to do practical work at one time, are envisaged, together with smaller laboratories for analytical work, classes for Pharmacy students, and for senior classes and research. These laboratories should be equipped with the usual facilities: light, heat, water, gas, suction and compressed air. This would necessitate a boiler. Closed steam would also be required in the industrial chemistry laboratories which might well be in the basement, which should be built in adequate proportions.

In order to obtain the greatest economy in working special care should be given to the planning of store rooms and stock rooms. The building should be fitted with telephones.

Four main lecture rooms would be an advantage. One for 200 students; one for 40-50 students two for 20 students. In addition a library and seminar, and chemistry museum.

April 1938.



0558

2
9
0
4
5
5
4

The present is probably an unique time in the history of Szechwan and the West China Union University. The opportunity which is presented to the Chemistry Department may never occur again. The question is: can we take advantage of the present chance. To do so will need courage and increased financial support; countless difficulties will confront us - but it gives the opportunity of making a real contribution to Chinese society. The alternative is to allow the main stream of scientific thought and activity to pass us by and to be content to have as our main function the provision of medical and dental students with a sound chemical background, and perhaps being able to train a few teachers for Szechwan schools in our laboratories.

There is no doubt that those who are associated with the Chemistry Department hope for progress along the wider path. To realize this objective, however, various needs present themselves.

Buildings. The time is opportune for a new Chemistry Building in which there would be adequate facilities and space instead of our present cramped quarters. There is need of a building with laboratory space for our fundamental courses, for senior and specialized work, and in addition for industrial work on a small scale. Each member of staff should have space in which he can carry out research, and it would be valuable to have one or two small rooms which can be set aside for the use of chemists (perhaps working in cooperation with the government outside the walls) who are investigating special problems.

Two large laboratories, allowing 100 students to do practical work at one time, are envisaged, together with smaller laboratories for analytical work, classes for Pharmacy students, and for senior classes and research. These laboratories should be equipped with the usual facilities: light, heat, water, gas, suction and compressed air. This would necessitate a boiler. Closed steam would also be required in the industrial Chemistry laboratories which might well be in the basement, which should be built in adequate proportions.

In order to obtain the greatest economy in working special care should be given to the planning of store rooms and stock rooms. The building should be fitted with telephones.

Four main lecture rooms would be an advantage. One for 200 students; one for 40-50 students two for 20 students. In addition a library and seminar, and chemistry museum.

April 1938.

RECEIVED
UNIVERSITIES
OCT 22 1938
JOINT OFFICE

290454

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

ADMINISTRATION OFFICE
辦公廳
THE VICE-CHANCELLOR

CHENGDU, SZECHWAN
四川成都

October 21st, 1938.

ack 12/6/38

Mr. C.A. Evans,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Mr. Evans,

This will acknowledge your personal letter of September 8th which I very much appreciated; also yours of September 9th addressed to the Bursar. Your interpretation of the cable was quite correct, and I shall deal with financial matters in a letter which is now being prepared. Also, your letter of September 8th addressed to the President. The covering letter dealing with the cable indicating emergency needs as U.S.\$57,000 was despatched on September 7th. Later we forwarded to Dr. Garside a statement and covering letter urging consideration of funds for a new Science building. Also, Dr. Garside's letter to President Dsang, dated September 12th.

The two copies of the minutes of the annual meeting of the Board of Governors only reached us this morning. Anything other than air mail is most unreliable under present circumstances in China, and I would like to urge that all mail matter be sent either via England or by Clipper.

There has been some delay in turning over the Bursar's accounts, but Mr. Albertson has been working steadily and expects to have the balances cleared up within a very short time. As you know, Miss Priest is giving us invaluable assistance in the setting up of the new system, and in the taking over of the accounts. As there are several matters upon which no one here seems to be very clear, I shall be forwarding to you in the course of the next week a letter dealing strictly with financial matters.

During the week of the European crisis we had some anxious days here particularly in trying to plan for our requirements should war break out in Europe. Our relief

0560

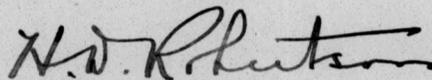
2
9
0
4
5
5
4

10-21-38

- 2 -

was great when the emergency passed, and we shall profit by that experience in our plans for the future. The sky over Europe is not yet clear and we can only hope that wise counsels will prevail and the world be spared another conflict. Before this letter arrives in New York the situation in China is quite likely to have entered a new stage, and we shall try to keep you informed as to the effect upon us in Chengtu of developments elsewhere.

With very kind regards,
Yours sincerely,



H.D. Robertson.

HDR/MR.

2

9

0

4

5

5

4

0561

was great when the emergency passed and we were able to
 by that experience in our past. The
 sky over Europe is not yet clear and
 wise counsels will prevail and
 conflict. Before this letter is
 situation in China is quite likely
 stage, and we shall try to keep you informed as to the
 effect upon us in the light of developments.

RECEIVED
 UNIVERSITIES
 DEC 5 1938
 JOINT OFFICE

With very kind regards,
 Yours sincerely,

H. B. Robertson

2
 9
 0
 4
 5
 5
 4

0562

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

ADMINISTRATION OFFICE

INDEXED

CHENGDU, SZECHWAN

November 1st, 1938.

Dr. B.A. Garside,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

RECEIVED
UNIVERSITIES
NOV 5 1938

ack 11/24

Dear Dr. Garside,

Today we have sent you the following telegram in answer to yours received at the close of last week:

HUATA 573 MIDDLE 610 CHEELOO 151 GINLING 115 NANKING 420
RURAL 100 MIDDLE 450.

We are sorry that none of these figures can be taken as anything more than an estimate. Some of the students are still at Training Camp, not being due back till the latter part of this month. It is therefore not possible for us to give accurate figures for enrolment in the four colleges until 1st December. At that time we will send you the latest figures.* Meanwhile we hope the above information will be of some value to you.

With kind regards,
Yours sincerely,

H.D. Robertson

H.D. Robertson.

HDR/MR.

* Unless we get a cabled request from you for this information to be sent by cable, we will send it by Air Letter.

2
9
0
4
5
5
4

0563

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

西華立休 聯合大學



CHENGTAI, SICHUAN

ADMINISTRATION OFFICE

INDEXED

November 1st, 1938

See 11/10

RECEIVED
UNIVERSITIES
8391 12 NOV
CHENGTAI, SICHUAN

Dr. B. A. Garstide,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.

Dear Dr. Garstide,

Today we have sent you the following telegram in
answer to yours received at the close of last week:

HUATA 573 MIDDLE 610 CHENGTAI SICHUAN 430
RURAL 100 MIDDLE 450.

We are sorry that none of these figures can be taken as anything
more than an estimate. Some of the students are still at
Training Camp, not being due back till the latter part of this
month. It is therefore not possible for us to give accurate
figures for enrolment in the four colleges until 1st December.
At that time we will send you the latest figures. * Meanwhile
we hope the above information will be of some value to you.

With kind regards,
Yours sincerely,

H. D. Robertson
H. D. Robertson.

HDR/MR.

* Unless we get a cabled request from you for this information
to be sent by cable, we will send it by Air Letter.

2
6
0
4
5
5
4

4650

INDEXED

November 10, 1938

Dr. H. D. Robertson
West China Union University
Chengtu, Szechwan, China

Dear Dr. Robertson:

We cabled you on November 2nd as follows:-

"EMERGENCY DRAFTS LIMITED FIFTY-SEVEN THIRTY-SIX. CHARGING CURRENT
BUDGET BEYOND."

I believe Dr. Beech has written to you regarding this
cable. The letter which we wrote you, care of Dr. Lindsay, on
October 27th states the case quite definitely. In other words any
draft beyond emergency funds of \$5,736.63 will be charged to the
current budget, which is the best we can think of doing at the
present time.

Very cordially yours,

C. A. EVANS

CAE/B
(Via air mail to Pacific Coast)

0565

2

9

0

4

5

5

4

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

私立華西



協合大學

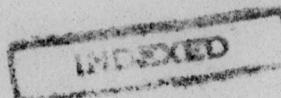
ADMINISTRATION OFFICE

CHENG TU, SZECHWAN

November 14th, 1938.

ack 1/26/39

Mr. C.A. Evans,
Associated Boards,
150, Fifth Avenue,
NEW YORK CITY, U.S.A.



Dear Mr. Evans,

Your letter of October 27th to Dr. Lindsay reached us this morning. I also acknowledge receipt of two cables November 2nd: "EMERGENCY DRAFTS LIMITED FIFTYSEVEN THIRTY SIX CHARGING CURRENT BUDGET BEYOND" and November 5th: "BRILL LEIDEN DRAWING TWO HUNDRED FIFTY BALANCE TOUNG PAO BOOKS SHALL WE PAY CABLE IMMEDIATELY WRITING REGARDING EMERGENCY GIFTS CABLED NOVEMBER SECOND." To the latter we replied authorising you to pay the balance of our account.

Your letter makes it quite clear what your understanding is with reference to the \$7,500 Rockefeller grant. Our interpretation is based on the letters from you and from Dr. Beech, particularly those of August 2nd. In your letter you say that our University received \$7,500 from the \$85,000 received from the Rockefeller Foundation, and that it is to be used towards general expenses during the academic year 1937/38, and that any unallocated balances are available for the year 1938-39.

Dr. Beech in his letter says that this \$7,500 is to be used as follows: \$4,500 for increased cost of general services in all departments; and \$3,000 for the erection of the Isolation Unit building. He also says "On or about the first of September, Mr. Evans will forward to you \$6,000 through the Bank of China at Chengtu. \$1,500 will be retained here against possible drafts for U.S. currency."

It seemed to us quite clear, therefore, that there was due to us from this fund G\$7,500. Dr. Beech asked us to treat this Rockefeller grant of \$7,500 as a distinct item on our books, and to send detailed statements in duplicate to your New York office for the Foundation. If we receive this G\$7,500 and the sum of \$5,000 sent to the field in January for the Laundry Building we should have to our credit G\$12,500, and not \$10,763.63 as indicated in your letter. Is it possible that in the light of information sent us earlier you can still make it possible for us to receive this total grant of \$7,500 from the Rockefeller Foundation. A cable to this effect would be very much appreciated.

0566

2
9
0
4
5
5
4

11-14-38

- 2 -

Miss Priest has been good enough to prepare a statement which I have signed, covering all matters upon which there may be any uncertainty. I am sure you will find this statement clear and very helpful.

May I call your attention particularly to the paragraph numbered 7. You will readily understand how difficult it is for us to control the amount of money on deposit in Chengtu without some such definite understanding. Also, with reference to paragraph 8, the arrangement suggested is in line with the system already operated by the Nanking University, and it would seem to meet the peculiar difficulties of the present situation.

Mr. Albertson left for Canada on Tuesday last and expects to be with his family for Christmas. During the past weeks our staff has been busy on the books in order that it might be possible for Mr. Albertson to turn over to Mr. Simkin. This in large part accounts for our failure to write you more frequently.

We have had one visit from Japanese planes, and on that occasion no bombs were dropped in our vicinity.

Students from the training camps are returning now and by the end of the week we expect to be at full strength.

With kindest regards,
Yours sincerely,


H.D. Robertson.

P.S. You may be interested to know that this letter is being written on the new typewriter which arrived in perfect condition a day or so ago. May I thank you again for your assistance in securing this for our office. H.

HDR/MR.

0567

2
9
0
4
5
5
4

2.9
1939

Miss Priest has been good enough to prepare a statement which I have signed, covering all matters upon which there may be any uncertainty. I am sure you will find this statement clear and very helpful.

May I call your attention particularly to the paragraph numbered 7. You will readily understand how difficult it is for us to control the amount of money on deposit in Chengtu without some definite understanding. Also, with reference to paragraph 8, the arrangement suggested is in line with the system already operated by the Nanking University, and it would seem to meet the peculiar difficulties of the present situation.

Mr. Albertson left for Canada on Tuesday last and expects to be with his family for Christmas. During the past weeks our staff has been busy on the books in order that it might be possible for Mr. Albertson to turn over to Mr. Simkin. This in large part accounts for our failure to write you more frequently.

We have had one visit from Japanese planes, and on that occasion no bombs were dropped in our vicinity.

Students from the training camps are returning now and by the end of the week we expect to be at full strength.

With kindest regards,
Yours sincerely,

H. D. Robertson

UNIVERSITY STATE
NOV 3 1939
JOINT OFFICE

You may be interested to know that this letter is being written on the new typewriter which arrived in perfect condition a day or so ago. May I thank you again for your assistance in securing this for our office.

P.S.

HDR\MR.

2
9
0
7
5
5
7

8650

TELEGRAPHIC ADDRESS: "HUATA"

WEST CHINA UNION UNIVERSITY

私立華西 協合大學



INDEXED

ADMINISTRATION OFFICE

辦公廳
THE BURSAR

CHENGDU, SZECHWAN

November 14, 1938.

四川成都

ack 1/26/39

Mr. C. A. Evans,
Associated Boards for China Colleges,
New York City.

Dear Mr. Evans:

There are a few problems connected with our drafts which need to be cleared at this time. We are presenting a statement of the account as it stands on our books at this date in order that you may check the records and be sure we are in accord with your accounts.

- 1. Hodgkin Memorial fund: In Dr. Lindsay's letter dated September 5th, we stated that we had drawn a draft for US\$400 00 on the 1936-7 balance. Later it was found that while the draft was drawn, it was not sold and we are this date cancelling the draft which was No. 844. This means we are holding US\$860 23 in the Hodgkin fund and request that this amount be kept in New York in United States currency for the present time.
- 2. Davison Fund: Under date of July 5th we drew draft No. 839 for US\$1,000. against this special gift. In July you sent us this same gift through the Bank of China, amounting to C\$5,329 60. It may be of interest to you to know we received C\$5,540 00. Inasmuch as the money was sent to the field for this purpose, we are using your remittance for the Davison gift account and will apply the draft drawn by us against the current appropriation for 1938-1939. Please note this has been so recorded on our books.
- 3. Emergency grant: According to your statement and authorization of June 30, 1938 the total amount granted for emergency uses was US\$10,736 64. It has not been clear until today concerning the grant from Rockefeller Foundation for we understood the grant of US\$7,500 00 was in addition to the emergency grant of 10,736 64. Please note that we are not drawing beyond the total amount of US\$10,736 64 which is covered as follows:

*Draft # 865
100 on
paid 1/31/39
O.K.
8/5/38*

Draft No. 840 ✓	1,000 00 - 179
No. 847 ✓	1,000 00 - 179
No. 848 ✓	2,000 00 - 179
No. 849 ✓	1,000 00 - 179
No. 859	5,000 00 - 10,000 00

This leaves a balance of US\$736.64 which we wish you to hold in United States currency for the present time. If needed we shall draw against it.

- 4. Scholarship balance: You are also holding US\$8 80 for the scholarship account. This has not been included in any draft but will be cleared when we draw the balance of the emergency grant. Meanwhile please hold it in United States currency.

0569

2
9
0
4
5
5
4

11-14-38

Mr. Evans - 2

5. Current drafts drawn since July 1, 1938; We are listing every draft that has been drawn since July 1, 1938, in order that you may have a record and may know what to expect against the current appropriations:

No. ✓834	- E. R. Cunningham	300 00	- 31.1	
✓835	- Abbott Laboratories	24 22	- 31.1	
836	- E. Sharevitch	50 00	- 31.1	
837	- L. G. Kilborn	50 00	- 31.1	
✓838	- L. G. Kilborn	96 60	- 31.1	
841	- American Drug Co.	1,218 00	- 31.1	
✓842	- Cheng Te-kun	250 00	- (171.2)	N.Y. 1938/9
✓843	- Cheng Te-kun	250 00	- (171.2)	
<i>Special Building Bd.</i> ✓845	- Assoc. Mission Treas.	2,500 00	- 17.9	- ?
✓846	- H. G. Anderson	27 14	- 31.1	
✓850	- Associated Drug Co.	209 61	- 31.1	
✓851	- Univ Toronto Press	29 29	- 31.1	
852	- Cecil Hoffman	120 00	- 31.1	
✓853	-	35 00	- 31.1	
179 (323.18	✓854 - Last year clearance acct.	323.18		
2971.80	✓855 - " " " "			
	✓856 - California Citrograph Co.	2 00	- 31.1	
	✓857 - Associated Drug Co.	156 88	- 31.1	
	✓858 - Schmidt & Co.	187 97	- 31.1	
	✓860 - Schmidt & Co.	700 57	- 31.1	
	861 - R. A. Peterson	300 00		
	862 - E. N. Meuser	240 00		
	839 - Draft drawn on Davison Fund			
	Total amount against current approp.	US\$	7,947.28	OK in

Please note that Mr. Albertson drew draft No. 845 for US\$2,500 00 indicating it was for "special building funds" but it seems to us we had better consider this draft as applying on current appropriations and treat all special funds as designated items. This is therefore included in the current appropriation drafts.

6. Drafts to clear 1937-1938 appropriations: According to your authorization we were instructed to close the accounts for 1937-1938 by using exchange rates equal to 4:1. This was done, but it may be of interest to you to know the gain that has accrued to the Board of Governors by this transaction:

	Harvard-Yenching balance per your statement	US\$4,250.00
	Draft No. 855 equal to C\$17,000 00 cost you	2,971.80
(Acct Payable)	Balance left of the appropriation 1937-8.....	US\$1,278.20 ✓

You are familiar with the deficit that is being carried on the field in the Harvard-Yenching accounts. Last June it amounted to C\$6,700.67. Will it be possible for you to send to us this balance of US\$1,278.20 at this time and let us sell it at current rates? In this way we shall be able to clear off this old debt. As this gain accrued due to the low value of the Chinese dollar and in no way affects the balances in New York, I hope you will consider this proposal favorably. Please do not send the money to the field, but give us authorization to draw upon it whenever it seems a favorable time to do so.

0570

11-14-38

Mr. Evans - 3

At the same time we drew draft No. 854 for the balance due the field on the regular appropriation. In Dr. Lindsay's letter of September 5th he made clear to you that we had outstanding drafts amounting to US\$3,640 72. A list of the drafts was sent to you at that time. After making allowance for the outstanding drafts, which will be presented in due time for payment in United States currency, there was a balance of US\$462 18 due the field. It was settled as follows:

Balance of US\$462 18 at the fixed rate of 4:1	C\$1,848 72
Actually 323 18 was the amount required for	1,848 72
US\$139.00 was the amount saved by the Board of Gov.	

At present rates this will amount to about C\$875 00 and will be very welcome as a special appropriation. If you can make it available, kindly send us the authorization and hold it with our other funds.

7. Balance due the field: There is confusion about the matter of sending funds to the field. Could we have a definite understanding that no money is to be sent to China at this time until requested from the field, or unless covered by field drafts? We need not tell you that the money market is rather precarious these days, and we feel we are in a position to know when large sums should be transferred. We have written about this problem in previous correspondence but a large remittance has just arrived and while it may not be from you, we assume it is. It is rather embarrassing for we do not need the funds and would have preferred greatly to have kept the money in United States currency until such time as our bank balances were depleted. I mention this incident merely to point out the principle that should be followed during these difficult days.

8. Bank account in New York: The system of drawing drafts against you is not proving as satisfactory as we wish and we would like to request that a bank account be opened in our name in New York city, whereby it will be possible for us to draw checks directly. We find that other institutions conduct their business in this way and after investigation, I am convinced that it would save us a good deal of trouble in handling our funds. Then we would ask you to deposit any funds accruing to the field, whether for building, for special purposes, or the usual annual appropriations directly to our bank account and let us decide when it was the best time to bring the funds to China. Will you kindly take this matter up and have the account opened in whatever bank you consider is best, sending us a check book and the usual signature cards? I suggest that the signature of the Bursar should be sufficient. In this case for the year 1938-1939 Mr. Robert L. Simkin will sign all checks.

I hope this letter may put on record all draft transactions between the field and the Board of Governors and will appreciate hearing from you to be sure our accounts are in agreement.

Sincerely yours,

H. D. Robertson.
H. D. Robertson.

p/

0571

2
9
0
4
5
5
4

Mr. Evans - 3

At the same time we drew draft No. 884 for the balance due the field on the regular appropriation. In Dr. Lindsay's letter of September 25th he made clear to you that the outstanding drafts amounting to \$228,440.72 are to be paid at that time. After making allowance for the outstanding drafts, there is a balance of \$242,138.18 due the field. It was established that:

RECEIVED
UNIVERSITIES
JAN 3 1939
JOINT OFFICE

Balance of \$242,138.18 at the fixed rate of 4:1. Amount required for 1,848.72. Actually the amount saved by the Board of Gov.

At present rates this will amount to about \$875.00 and will be very well come as a special appropriation. If you can make it available, kindly send us the authorization and hold it with our other funds.

7. Balance due the field: There is confusion about the matter of sending funds to the field. Would we have a definite understanding that no money is to be sent to China at this time until requested from the field, or unless covered by field drafts? We need not tell you that the money must be rather promptly transferred, and we feel we are in a position to know when large sums should be transferred. We have written about this problem in previous correspondence but a large committee has just arrived and while it may not be for you, we assume it is. Let's rather order - sending for we do not need the funds and would have preferred greatly to have kept the money in United States currency until such time as our bank balances were depleted. I mention this incident here to point out the principle that should be followed during these difficult days.

8. Bank account in New York: The system of drawing drafts against you is not proving as satisfactory as we wish and we would like to request that a bank account be opened in our name in New York City, whereby it will be possible for us to draw checks directly. We find that other institutions conduct their business in this way and after investigation, we are convinced that it would save us a good deal of trouble in handling our funds. Then we would ask you to deposit any funds according to the field whether for building, special purposes, or the usual annual appropriations directly to our bank account and let us decide when it was the best time to bring the funds to China. Will you kindly take this matter up and have the account opened in whatever bank you consider as best, sending us a check book and the usual signature cards? I suggest that the signature of the Board should be sufficient. In this case for the year 1938-1939 Mr. Robert E. Smith will sign all checks.

I hope this letter may put on record all draft transactions between the field and the Board of Governors and will appreciate hearing from you to be sure our accounts are in agreement.

Sincerely yours,

Robert E. Smith
R. E. Robertson

2
6
0
4
5
5
4

2750

See cable for West China Jan 4, 1939
" Letter for Beech - Jan 5, 1939

November 17, 1938

✓ Dr. Lincoln Dsang
Mr. H. D. Robertson
West China Union University
Chengtou, Szechwan, China

Dear Dr. Dsang and Mr. Robertson:

Let me acknowledge receipt of your important letter of October 8th. In this you transmit the request of the Board of Directors to the Board of Governors and Chancellor Beech that an immediate appeal be made for funds for the erection of a chemistry building. Your letter and the supporting documents clearly reveal the urgency of the need for this building. But just how much can be accomplished at this time in securing the necessary funds is a matter which will have to be given very careful study. As you know, both the West China Governors and the Associated Boards are focusing their efforts this year on securing the emergency funds for current purposes which are required to keep the work going forward during the fiscal year 1938-39. For any other institution in West China, it would obviously be out of the question even to consider a special appeal for any type of building funds. Even though we recognize that the situation in West China is unique, it will at best be very difficult to undertake anything more this year than is already being done.

The matter will be brought to the attention of the next meeting of the West China Executive Committee, and any request that it makes will be taken up by the Executive Committee of the Associated Boards.

Very sincerely yours,

B A GARSIDE

BAG:MP

0573

2

9

0

4

5

5

4

November 22, 1938

*ack by Osany
& Robertson
1/27/39*

My dear Mr. Robertson:

Thank you for your note of November 1st, quoting the cablegram which you sent giving the preliminary enrollment for the group of institutions on the West China campus.

These figures were of great value to us in preparing the publicity material we have been issuing on behalf of the China Colleges this autumn.

If you will send us the December 1st enrollment figures by air mail they will reach us as early as we will need them.

Such cooperation as you have given in sending these enrollment statistics so promptly is of great value to us in our publicity work here in America. Delayed and inaccurate information is always a heavy handicap to any effective presentation of our cause to our American friends, and on the other hand fresh and up-to-date material does much to strengthen our case and to win support for the cause.

Very cordially yours,

B A GARSIDE

Mr. H. D. Robertson
West China Union University
Chengt'u, Szechwan, CHINA

BAG:MP

0574

2

9

0

4

5

5

4

See the following correspondence: Sept. 9, 1938- to Albertson, Sept. 12, 1938- to Pres. Dsang
and Sept. 8, 1938- to Pres. Dsang.

December 6, 1938

Dr. H. D. Robertson
West China Union University
Chengtú, Szechwan, China

Dear Dr. Robertson:

Your good letter of October 21st came to hand, and we are very much pleased at the progress being made in setting up the accounts on the revised basis.

We, of course, will look forward with pleasure to receiving your letter on the financial matters.

One can hardly believe that this is a vaunted modern civilization which is carrying on at the present time. It seems too barbaric, but possibly we are reverting to the species and eventually will turn out to be cave men. The one redeeming feature is that some people really are horrified at the atrocious attitude of some powers.

May the Lord be with you and keep you.

Very truly yours,

C. A. EVANS

CAE/B

0575

2

9

0

4

5

5

4